

Cape Elizabeth School Board  
 Tuesday November 12, 2019  
 6:30 p.m. Regular Business Meeting  
 Town Council Chambers

Heather  
Altenburg

Kimberly  
Carr

Susana  
Measelle  
Hubbs

Elizabeth  
Scifres

M. Nasir  
Shir

Hope Straw

Laura  
deNino

Piper Strunk

Ally Lynch

**AGENDA**

**Call to Order/Pledge of Allegiance**  
**6:30 p.m.**

1. Adjustments to Agenda
2. Approval of Board Minutes: October 8, 2019

Motion:		Second:		Vote:	
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3. Approval of Executive Session Minutes: November 5, 2019

Motion:		Second:		Vote:	
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4. Comments by Student Representatives
5. Comments from Public on Agenda Items (per SB BEDH)
6. Presentations
  - Middle School and High School Music Department Certificate Awards **\*supporting documents enclosed**
  - Erin Taylor
  - Laura Briggs-Sabbatical Proposal **\*supporting documents enclosed**
7. Administrative Reports
  - a) Principals' Updates
  - b) Director of Special Services
  - c) Director of Teaching and Learning
  - d) Business Manager
    - a. GENERAL FUND EXPENDITURES **\*supporting documents enclosed**
  - e) Superintendent
    - a. SCHOOL ENROLLMENT NUMBERS **\*supporting documents enclosed**
    - b. CEMS ART EXHIBIT AT MDOE **\*supporting documents enclosed**

8. New Business

A. Consideration and action to approve Emilee Conroe for EL Teacher:

Motion:		Second:		Vote:	
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B. Consideration and action to approve Paige Buchanan for Kindergarten Teacher

Motion:		Second:		Vote:	
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C. Consideration and action to approve the following 2019-2020 Co-Curricular Stipends:

Basketball, Boys, CEMS, 8 <sup>th</sup> Grade	School Funded	Not a new hire	Not a new position	Joey Doane
Basketball, Boys, CEMS, 7 <sup>th</sup> Grade	School Funded	New hire	Not a new position	Morgan Kerr
Basketball, Girls, CEMS, 7 <sup>th</sup> Grade	School Funded	Not a new hire	Not a new position	Morgan Kerr
Basketball, Boys Varsity	School Funded	Not a new hire	Not a new position	Jim Ray
Basketball, Boys JV	School Funded	Not a new hire	Not a new position	Kevin Fogg
Basketball, Girls Varsity	School Funded	Not a new hire	Not a new position	Chris Casterella
Basketball, Girls JV	School Funded	Not a new hire	Not a new position	Jeff Mitchell
Basketball, Unified Team	School Funded	Not a new hire	Not a new position	Sarah Boeckel (50/50)
Basketball, Unified Team	School Funded	Not a new hire	Not a new position	Nate Carpenter (50/50)
Swimming Head	School Funded	Not a new hire	Not a new position	Ben Raymond
Swimming ASST	School Funded	Not a new hire	Not a new position	David Croft
Ice Hockey, Boys Varsity	School Funded	Not a new hire	Not a new position	Jacob Rutt
Ice Hockey, Boys ASST	School Funded	Not a new hire	Not a new position	Kirby Saari
Ice Hockey, Girls Varsity	School Funded	Not a new hire	Not a new position	Bob Mills
Ice Hockey, Girls ASST	School Funded	Not a new hire	Not a new position	Cade Blackburn

Indoor Track, Head Coach	School Funded	Not a new hire	Not a new position	Doug Worthley
Indoor Track, ASST	School Funded	Not a new hire	Not a new position	Brian McDonald
Indoor Track, ASST	School Funded	Not a new hire	Not a new position	Andrew Lupien
Basketball, Girls Varsity ASST (2)	School Funded	Not a new hire	Not a new position	Anderson York
Basketball, Boys 1 <sup>st</sup> Team (3)	Booster Funded	Not a new hire	Not a new position	Connor Hasson
Diving Coach	School Funded	Not a new hire	Not a new position	Mike Bartley
Ice Hockey, Boys Varsity ASST	School Funded	Not a new hire	Not a new position	Norman Rutt
Ice Hockey, Boys Varsity ASST	Volunteer	Not a new hire	Not a new position	Joe Hetrick
Ice Hockey, Girls Varsity ASST	School Funded	Not a new hire	Not a new position	Kevin Joy

Motion:		Second:		Vote:	
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D. Consideration and action to approve the following 2019-2020 Peer Mentors:

<b>MENTOR</b>	<b>NEW TEACHER</b>
Kim Huchel	Karen Jenkins
Mary Dulac	Emilee Conroe

Motion:		Second:		Vote:	
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E. Consideration and action to approve CEHS Model United Nations Field Trip  
**\*supporting documents enclosed**

Motion:		Second:		Vote:	
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F. Consideration to formally accept the CEEF Grant awarded on November 4, 2019 for the CEMS for a “Mindfulness Practice” program for teachers and students for \$12, 570.

Motion:		Second:		Vote:	
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G. Policies **\*supporting documents enclosed**

• SECOND READING:

1. **AC**-Non-Discrimination/Equal Opportunity and Affirmative Action
2. **ACAD**-Hazing

9. Recognition of departing School Board member

10. School Board Agenda Requests

11. Committee Reports:

- a. Policy Committee
- b. Technology Committee
- c. PATHS
- d. Student Wellness
- e. Buildings and Grounds
- f. CEEF
- g. Legislative Liaison: Report out on MSBA Delegation – Hope Straw

12. Announcement of Upcoming Meetings

- November 18, 2019, 3:30 pm-Calendar Meeting-Jordan Conference Room
- November 21, 2019, 8:30 am – PATHS Meeting – at PATHS
- November 26, 2019, 3 pm-Policy Committee-Jordan Conference Room
- November 26, 2019, 6:30 pm-School Board Workshop- CEHS Library
- December 3, 2019, 6:30 pm-Building Committee Meeting CEHS Library

13. Consideration to Adjourn

Motion:		Second:		Vote:	
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## PUBLIC PARTICIPATION AT BOARD MEETINGS

### BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.



Cape Elizabeth School Board  
 Tuesday October 8, 2019  
 6:00 p.m. Executive Session  
 6:30 p.m. Regular Business Meeting  
 Town Council Chambers

Heather  
Altenburg

Kimberly  
Carr

Susana  
Measelle  
Hubbs

Elizabeth  
Scifres

M. Nasir  
Shir

Hope Straw

Laura  
deNino

Piper Strunk

Ally Lynch

**AGENDA**

**Call to Order  
6:00 p.m.**

**Consideration to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)F) for the purpose of discussing a student matter.**

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	Unanimous
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**Call to Order/Pledge of Allegiance  
6:30 p.m.**

1. Adjustments to Agenda  
 Laura Briggs is not able to join, she had a death in the family, Noel Harroff will be replacing her with a website update.
2. Approval of Board Minutes: September 10, 2019

Motion:	Heather Altenburg	Second:	Laura DeNino	Vote:	Unanimous
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3. Comments by Student Representatives

Students are back in the swing of things with the second month of school. Sports are going well. PSAT's are on the horizon, along with Spirit Week, Homecoming is approaching. The Environmental Club is working towards putting solar panels on the school. More research and work on a proposal are required, but the students are excited about the prospect. They wanted to touch upon the events that have unfolded with the Sexual Harassment allegations and media attention, and how it has caused tension at the High School. A lot of students have felt confusion, hearing different stories circling around campus. They've felt overwhelmed by it all. Piper and Ally were lucky enough to sit down with Jeff Shedd and Nate Carpenter and discuss how they can continue on. They talked about sitting down as a whole school and talking through the whole thing, an assembly maybe. They are confident they all want the same thing, to raise awareness for Sexual

Harassment, people coming forward, Piper voiced her faith in the school, attributing it to Mr. Shedd and Mr. Carpenter and their continued work to make sure the students feel safe and feel heard.

Ms. Measelle Hubbs thanked them for reaching out to their peers and sharing their feedback.

#### 4. Comments from Public on Agenda Items (per SB BEDH)

Ms. Measelle Hubbs opened the Comments portion with a reminder of the Policy BEDH, and reminded the Public that this a chance to be heard, but it would not follow a Q&A dialogue, but more of a 3-minute opportunity if a community member wanted to voice a comment. If they desire a response, they can make an appointment with the Superintendent to meet one-on-one. Ms. Measelle Hubbs offered a quick reminder that it has to be related to the Agenda.

No comments from the public.

#### 5. Presentations

- Recognition of Girls Varsity Lacrosse Team Championship

1. Allie Lynch
2. Julia Thoreck
3. Karli Chapin
4. Piper Strunk
5. Josie Boeschenstein
6. Abby Doherty
7. Abbey Agrodnia
8. Annie Guimond
9. Cammie Wood
10. Charlotte Graham
11. Greta Frankwicz
12. Hannah Johnson
13. Hanna Liess
14. Katherine Concannon
15. Laura Ryer
16. Tatem Strunk
17. Katie Haines
18. Sami Olsen
19. Claire McDonald
20. Elise Branch
21. Annaliese Rudberg
22. Ellie Gagne
23. Leah Lindenau
24. Mia Ramsden
25. Paige Long
26. Brooke Harvey (graduated senior)
27. Erin Foley (graduated senior)
28. Morgan Stewart (graduated senior)
29. Tory McGrath (graduated senior)



Most of the team members and coaches were not present, but the names were read to recognize. There was a soccer game; the reason for the absence. Both Student Representatives were team members, and were recognized for their participation and success.

- Laura Briggs-Sabbatical Proposal
  - a. Unable to attend, Noel Harroff took her place on the Agenda to speak about the Website and the progress towards the new launch.

Mr. Harroff explained all of the phases that are involved with the website, that Phase I has been completed. The android app, and the IOS app are up. The PowerSchool integration has started. They are in the pre-launch phase, with 2 of the 7 tasks completed. The “SuperAdmins” and the “Admins” trained. These are people who will be in charge of the other people. Over the next couple of months, more training will happen, then marketing will start by telling the parents and students how to get on the Web, apps and pages.

He was asked by the Board if there was an expected launch time, which he replied “not yet”.

Before going into the Administrative Reports, the Board wanted to take a moment. to recognize and speak about the subject that the Student Representatives touched on, and Ms. Measelle Hubbs read a letter that they (SB) had composed:

In light of student concerns and recent articles published in the Portland Press Herald over the weekend, the School Board would like to offer a brief explanation of the facts to the extent we are permitted to do so. While we must protect individuals’ privacy, the School Board seeks to be as transparent as legally possible and most importantly, wants to emphasize its dedication to student safety and wellbeing. All safety concerns are taken with the utmost seriousness and are fastidiously pursued.

During the School Board’s Regular Business Meeting on June 11th, three CEHS students spoke at the Public Comment portion of the meeting to address their concerns with the School Department’s response to reports of sexual harassment and assault of some students. The students stated that the reason for their public comments were to ensure the creation of a comprehensive policy that protects students who have experienced sexual assault or harassment; provide training to all staff on Title IX and mandated reporting; and ensure a concrete protocol for supporting students. Although the protocol of a School Board business meeting does not allow for a verbal exchange or dialogue with the public, the students comments and concerns were heard and taken very seriously by every Board member.

Since that time, members of the School Board met with one of the three students; held multiple conversations with administrators; and initiated the review of the Student Discrimination and Harassment Complaint Procedure (ACAA-R) and Reporting Child Abuse & Neglect Policy (JLF). Neither the Policy it ACAA-R supports (ACAA), in which an updated version was voted

on during that same June 11th meeting, nor the Procedure are new. They are both long-standing and the Procedure was reviewed this summer in response to the students requests and the recently changed laws around Mandated Reporting. The district's Title IX Coordinator composed a subcommittee over the summer to review Procedure ACAA-R and Procedure JLF.

There were lengthy conversations in this subcommittee and not many changes were recommended to the Procedure. However, the School Board plans to continue the conversation with greater stakeholder input for as long as needed.

At the time of the June 11th Board Meeting, the district already had scheduled attorneys from Drummond Woodsum to conduct a training workshop for administrators, counselors, and local enforcement officers on these updated laws regarding mandated reporting. Further workshops and trainings will be provided to faculty and staff.

Our role as a School Board is to uphold policy while doing all we can to keep our students safe and supported. In any situation involving allegations of sexual assault, the administration does its best to respect the rights of both the accuser and the accused, to investigate the allegations as thoroughly as possible, and to take prompt remedial action where warranted. Sometimes, it is impossible to come to a definitive conclusion about what did or did not happen, particularly when the event took place off school grounds and outside of school hours. However, in all cases, we expect that the administration will take whatever steps are necessary to ensure that any students who feel violated are supported.

Although, as these students have pointed out, sexual assault is a critical issue in our society and in our schools, so too is bullying. Our Policy and Procedures on Bullying and Cyberbullying Prevention in Schools (JICK and JICK-R) prohibit bullying and require that our administration act quickly to investigate and address all complaints of bullying brought (to the administration) by students and/or their families.

Through multiple conversations and review of available facts, the School Board has been satisfied that the administration has adhered to policy with great sensitivity. Clearly, not all students agree and, therefore, we have work to do. We are committed to working together so that all students feel heard, safe and respected.

Thank you.

## 6. Administrative Reports

### a) Principals' Updates

Jason Manjourides had one highlight for the night, the PCES playground is open and in use. He states it is absolutely phenomenal. The design is brilliant, and there is so much to do for the kids. They are very pleased. He wanted to publicly thank the School Board, the citizens of Cape Elizabeth, the many generous donors that filled the gap to complete the project, all the members of the Playground Committee, and the volunteers who continue watering the new plants.

Ms. Measelle Hubbs added her thanks to his, and agreed with his sentiments.

Mr. Eastman spoke of the Yellow Tulip Project, for the upcoming National Mental Health Awareness day, and extended an open invitation for the community to help and participate. Thanked CEEF and the Thompson family. It will take place on Thursday, between 10:30 and noon. He invited the public to come purchase a tulip bulb and plant it.

Mr. Shedd spoke of numbers, that his projections were lower than we are at, but about the same as last year. He's confident that next year, working through the budget, he'll be able to be more in line. He then went on to discuss the topic that has caught national news, and the student body. In the spring of 2014, a student from his advisory came to him with a social worker to tell him that she was a survivor of sexual assault. The social worker's idea was to focus her energy and grief to organize a school-wide event to educate students about sexual assault and consent and the importance of that. Over the next year, there was a group of staff and students who worked together to organize the event. Towards the end of the School Year the event took place and every single junior and senior had the full day to experience workshops and lots of different experiences. It was a really positive experience. They repeated the event in 2018. Every single junior and senior had the experience again. He took a moment to say that the student and social worker came to him 2 years before the "MeToo" movement really "hit". They've started planning the same event for 2020. Their hope is that every student will have the experience before graduating. In addition, when the "MeToo" movement was at its peak in 2016, they held a student-led assembly on the topic for 1.5 hours for the entire student body. He plans to hold more events upcoming because he agrees with School Board that more information needs to get out, more education needs to happen, clarify roles and responsibilities, continue to learn through experiences. He looks forward to working with students to organize those events to address their needs, clarify questions and get answers.

### b) Director of Special Services

Del Peavey,

During last week's early release, Staff assembled to work on fulfilling the professional development requirements of our corrective action plan from last year's special education audit by DOE. The focus on was on timelines as well as calibration exercises with regard to writing IEPs.

Currently we are currently servicing 163 students in special education.

Pond Cove – 49

CEMS – 64

CEHS – 50

In Referral – 20 students

Out of District – 2

c) Director of Teaching and Learning

Cathy Stankard

- Tonight, I would like to speak to you in my role as the Cape Elizabeth School Department Affirmative Action Officer and Title IX Coordinator.
- For the past couple of years, there has been, appropriately, heightened awareness of, and sensitivity to, gender-based discrimination and sexual harassment. The Me Too movement has drawn attention to the prevalence of sexual violence, and just today two cases concerning gay rights and transgender protections were argued before the Supreme Court.
- As a community, we have been working hard to respond to these changes. We've also sought to be proactive in ensuring the physical, social, and emotional safety of our students and staff while they are in our schools.
- One way we do so is through policy. For example, last spring the Policy Committee made several revisions to Policy ACAA - Harassment and Sexual Harassment of Students, including expanding the investigative responsibilities of the Title IX Coordinator to help keep our students safe. These changes were adopted at the June School Board meeting. And tonight, this policy is again before you, this time to ensure that harassment on the basis of a student's gender identity or expression is strictly prohibited.
- The Policy Committee is also recommending updates to Policy AC - Nondiscrimination/ Equal Opportunity and Affirmative Action and in the coming months will be considering revisions to Policy JLF - Reporting Child Abuse and Neglect and the development of a new policy, JLFA - Child Sexual Abuse Prevention and Response, (Again) in order to strengthen our capacity to keep our students safe.
- Another way we protect students is through procedures. For the past couple of months, a group of stakeholders have been reviewing and improving the investigative procedures associated with Policies ACAA and JLF. These participants include the superintendent, myself, a CEHS social worker, the CEHS health teacher, a CEMS counselor, a PCES social worker, our chief of police, and a CEHS student. Discussions have been serious, earnest, and thought-provoking. We want to make it as easy as possible for students who believe themselves to have been the victim of discrimination or harassment to get the support they need. For this reason, we're continuing to emphasize that students can bring their concern to any staff member and are further clarifying the steps that school and district administrators must follow.

- As mentioned, our top priority is to ensure the safety and well-being of our students. When there is a possibility that discrimination and harassment have occurred, we provide immediate, interim comprehensive supports to the student who has brought the complaint. We also stop whatever we're doing to investigate the allegation right away. In the past year, we received ten complaints, including an anonymous complaint, regarding possible violations of Policy ACAA in our schools. Nine of the ten complaints concerned sexual harassment and ranged from words, gestures, and photos to unwanted sexual contact. Some of the alleged harassment occurred on campus during school hours; in other cases, it occurred in students' homes or hotels, on weekends or during school breaks. We investigated all of the complaints because regardless of where and when they occurred, it is our duty and desire to make sure our students feel safe at school. In five of the ten cases, we determined that it was "more likely than not" that harassment had occurred and we imposed disciplinary measures, including, in one case, the maximum penalty contained in our policy. Federal and state privacy laws prevent us from sharing any further details.
- As importantly, in all cases, regardless of the finding, we have provided significant supports to the students who brought the complaints, including counseling and limits on where the alleged perpetrators can be while in school.
- A third way we protect students is through training. For example, last June we hosted a training for all of our administrators and therapeutic personnel on federal and state laws pertaining to sexual harassment and sexual abuse. Our police chief and the Cumberland County district attorney also attended this training. The purpose of this training was to seek guidance on the intersection of Title IX, which is a federal law, and Mandated Reporting, which is a state law. Under Title IX, social workers are considered "confidential employees," which means that they do not have to report allegations of harassment to school or district administrators when asked by the student victim not to do so. In fact, social workers might be called before their licensing board for doing so. However, under current interpretations of the Mandated Reporting law, all employees of the Cape Elizabeth School Department are required to report cases of suspected child abuse or neglect. If the alleged perpetrator is a parent or guardian, the report is made to the Department of Health and Human Services. If the alleged perpetrator is not the child's custodian, then the report is made to the District Attorney's office. Having received this additional guidance, all employees, including social workers, are now adhering fully to the Mandated Reporting requirement.
- In addition, all CESD employees, beginning with bus drivers, nutrition services workers, and custodians in August and continuing with teachers and administrators this fall, are receiving training in child sexual abuse awareness and prevention as required by L.D. 1180 - An Act to Require Education in Public Preschool Programs and Elementary Schools Regarding Child Sexual Abuse.

- We are also increasing our educational programming for students. For example, school counselors, social workers, and health teachers in all three schools are collaborating with the Children's Safety Partnership and the Maine Department of Education to expand our child sexual abuse prevention curriculum. The intent of this curriculum, which will be codified in new Policy JLFA, is to:
  - Include age-appropriate education regarding physical and personal boundaries, including biologically accurate body terminology;
  - Help children identify unsafe or uncomfortable situations including a range of feelings, touches, or violations of physical boundaries;
  - Help children identify safe adults with whom they can talk about unsafe or uncomfortable situations; and
  - Help children identify and develop skills to support a friend who may be experiencing safe or uncomfortable situations.
  
- In addition, the middle school has received a CEEF grant to partner with Hardy Girls Healthy Women and Maine Boys to Men to offer programming on gender stereotypes, gender-based violence prevention, and bystander education to 7th and 8th graders. Middle school counselors are also working with the Sexual Assault Response Services of Southern Maine (SARSSM) and the Young Adult Abuse Prevention Program (YAPP) to provide sexual harassment and violence prevention programming to all students in grades (5)6-8.
  
- Trauma-informed education on these topics, with a particular focus on what affirmative consent means and how to stay safe online, has long been part of the high school health curriculum. And we are continuing to take advantage of community resources to build student awareness and skills, including (as Mr. Shedd mentioned) by partnering with SARSSM and YAPP to sponsor our third biennial all-day workshop for juniors and seniors. This Sexual Assault Awareness for Everyone Event will take place next spring.
  
- Finally, as soon as revisions to the various policies and procedures I've mentioned tonight have been completed, we will be collaborating with students and staff to plan additional education and training. We want to make sure that everyone understands their role and responsibilities in preventing gender-based discrimination and sexual harassment as well as all of the constructive actions they can take to maintain the safety and well-being of our students, which has been, and always will be, our highest priority.

Hope Straw thanked Ms. Stankard for the phenomenal work she put forth in her report.

a. ACAA-R REVISED **\*supporting documents enclosed**

d) Business Manager

Marcy Weeks

Last Friday, she attended the 6<sup>th</sup> Annual meeting from Drummond Woodsum for Maine School Business Officers. There were 3 main topics:

- How to be an effective Business Manager
- An overview of the impact of Maine Laws relevant to 3 aspects of Project Financing
- A presentation on how to avoid inadvertently triggering an Affordable Care Act penalty assessment

The next session on December 6<sup>th</sup> will focus on collective bargaining negotiations.

a. **GENERAL FUND EXPENDITURES \*supporting documents enclosed**

Documents of graphs show that the normal spending pattern for this time of year is 25%, and we are currently at 24%, so right on target.

e) Superintendent

a. **SCHOOL ENROLLMENT NUMBERS \*supporting documents enclosed**

Enclosed documents had the wrong month on them, so Donna brought new sheets to look over.

b. **REVOLVING RENOVATIONS FUND LIST \*supporting documents enclosed**

We submitted the application for the revolving renovations fund, Marcy spent a good portion of time driving the application back and forth to Augusta. The good news is that they might be looking at our buildings as 3 separate buildings, as they asked for applications for PCES and CEMS. She then explained the grant again and how it offers 30% of the funds, with the remaining at 0% interest rate. We submitted applications for 12 projects, and we should hear about our ranking in November.

7. New Business

A. Consideration to approve Job Description for Peer Mentor.

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	Unanimous
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B. Consideration to approve Comprehensive Emergency Management Plan.

Donna wanted to explain that the CEMP is a confidential plan here to view, but she'd have to gather them at the end of the meeting because they have pertinent information. The Committee has been working all year on them. Heather Altenburg thanked her and them for all the time and effort put forth.

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	Unanimous
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C. Consideration and action to approve the following 2019-2020 Coaching nomination: Donna wanted to clarify the Asst. Tennis position is not a New Position. The candidate went from a Coach to an Asst Coach position.

**Coaching Recommendations**

Asst Tennis	School Funded	New Hire	New Position	Niamh Colpitts
8 <sup>th</sup> Boys Basketball	School Funded	Not a New Hire	Not a New position	Joey Doane
7 <sup>th</sup> Boys Basketball	School Funded	New Hire	Not a New Position	Morgan Kerr

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	Unanimous
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D. Consideration and action to approve the following 2019-2020 Co-Curricular Stipends:

Natural Helpers	School Funded	Not a new hire	Not a new position	Nicole Sirois/ Kristin Tevanian (50/50)
Cape Olympians	School Funded	Not a new hire	Not a new position	A.G. Gillis/Karen Johnson (50/50)
CEMS Team Leader-Allied Arts	School Funded	Not a new hire	Not a new position	M. Lawler Rohner/Andy Strout (50/50)

Motion:	Hope Straw	Second:	Elizabeth Scifres	Vote:	Unanimous
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E. Consideration and action to approve the following 2019-2020 Peer Mentors:

Question from the Board: Is Karen Jenkins the new High School Nurse?  
 Answer was yes. Another question was why the Math teacher as a mentor for the drama teacher?  
 The answer was, we try to match content area, but sometimes it's not possible.

Erin Taylor	Karen Jenkins
Courtney Ferrell	Christine Marshall

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	Unanimous
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F. Consideration to authorize \$96,442 for Lease-Purchase Agreement for one (1) school bus, be approved in form presented to this meeting and that a copy of said vote be included in the minutes of this meeting. **\*supporting documents enclosed**

Question from the Board: Is this already in our budget and was discussed? Answer was yes.

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	Unanimous
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G. Consideration to approve Hope Straw to be certified for the School Board Representative to the Delegate Assembly of the Maine School Board Association. The Board thanked Hope for being the delegate.

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
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H. Consideration to support the following MSBA resolutions: **\*supporting documents enclosed**

Ha. Staff use of Social Media: School Board develops policy and guidelines drawing clear requirements about who has authorization to create and monitor school-sponsored sites on Facebook and other platforms, and use of Social Media by employees during work hours, and outside of school.

Ms. Measelle Hubbs conveyed her thoughts on the how important it was to have a responsible person taking control of content and interaction as we all are aware with how fast thing can fly on social media.

Motion:	Heather Altenburg	Second:	Elizabeth Scifres	Vote:	Unanimous
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Hb. School Board use of Social Media: The same standard applies to social media as other more traditional means of communication; includes a clear voice as an individual and not on behalf of the full board.

Ms. Scifres pointed out that it's important because as a single member of the Board, you have no real authority but as a collective group brings more power. Posting on social media platform as an individual and not as a Board member, it's important to be aware of the difference.

Motion:	Hope Straw	Second:	Elizabeth Scifres	Vote:	Unanimous
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Hc. Legislative Focus on Students: The Legislature should be presented through the lens of whether or not it is in the best interest of the students we serve.

Motion:	Hope Straw	Second:	Heather Altenburg	Vote:	Unanimous
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Hd. Board-Teacher Relations: Set goals to improve communication around key policies that most directly affect teachers and review and collaborate with staff on policies that need updating.

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	Unanimous
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He. CTE Funding Restoration: This resolution calls for the state to restore Career and Technical Education funding to Fiscal year 2019 levels for all CTE regions.

Donna clarified a bit about how CTE Funding works. The funding has been reduced in the past. It used to go to the districts and then the bill would go directly to the CTE's asking to restore the funding. Board Question: our CTE would be PATHS? Answer was yes.

Motion:	Elizabeth Scifres	Second:	Heather Altenburg	Vote:	Unanimous
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I. First reading of Policies **\*supporting documents enclosed**

Ms. Straw explained to those who didn't know how the policy reading worked; this was considered a first reading; no vote is required. The Board reviews it and gives comments and feedback. It then goes back to the committee with the feedback. The committee works further on the policies, after it will come back to the SB Meeting. Sometimes a policy will go for 2<sup>nd</sup>, 3<sup>rd</sup>, and even 4<sup>th</sup> readings before it is considered to vote upon. She mentioned several times that the Policy Committee Meetings are open to the public, and they welcome community input and participation including students. AC/ACAA/ACAB, all have been lumped together with an edit to include "gender identity & expression". Expansion of coverage in the policies-ACAA, we've added an administrator as a party who has the ability to investigate complaints. ACAD- Hazing's 2<sup>nd</sup> paragraph was modified to explain further what hazing might entail. No vote is required at this time. All public comment is welcome, again Ms. Straw encouraged the public to attend the meetings. JLF/JLF-R/JLFA, are all on the radar for the next meetings.

- I. AC- Nondiscrimination/Equal Opportunity and Affirmative Action
- II. ACAA-Harassment and Sexual Harassment of Students
- III. ACAB-Harassment and Sexual Harassment of School Employees
- IV. ACAD-Hazing

J. Approval of District Goals for Strategic Plan **\*supporting documents enclosed**

- **Health and Wellbeing:** Our schools will provide a supportive learning environment in which physical, social, and emotional wellbeing are valued and promoted.
- **Global Competency:** Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.
- **Multiple Pathways and Definitions of Success:** Our schools will value, promote, and celebrate multiple pathways and definitions of success
- **Safe, Sustainable, and Effective Facilities:** Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.
- **Environmental Responsibility:** The school department will prioritize environmental responsibility, including stewardship and sustainability.

Motion:	Heather Altenburg	Second:	Hope Straw	Vote:	Unanimous
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K. Formation of School Board Goals for 2019-2020 School Year **\*supporting documents enclosed**

L. Consideration to approve School Board Goals for 2019-2020 School Year

- 1. Support a new strategic plan.

2. Continue the collaborative and proactive budget development process that includes stakeholders such as town Council and community members.

3. Consider the finding of the Facilities study, take into consideration the recommendations of the Building Committee, and make strategic investments which will modernize and repair aging school buildings and grounds as well as maximize students learning and safety.

4. Cultivate and leverage community involvement with the Cape Elizabeth School Department.

Motion:	Kimberly Carr	Second:	Elizabeth Scifres	Vote:	Unanimous
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5. School Board Agenda Requests

6. Announcement of Upcoming Meetings

- October 17, 2019, 8:30 am-PATHS Meeting
- October 22, 2019, 3 pm-Policy Committee-Jordan Conference Room
- October 22, 2019, 6:30 pm-School Board Workshop- CEHS Library
- October 29, 2019, 6:00 pm-Public Meeting, Needs Assessment Report-Town Council Chambers, Town Hall
- November 18, 2019, 3:30 pm, Calendar Meeting, Jordan Conference Room

7. Consideration to Adjourn

Motion:	Elizabeth Scifres	Second:	Laura DeNino	Vote:	Unanimous
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## PUBLIC PARTICIPATION AT BOARD MEETINGS

### BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

- F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.  
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)  
Revised: June 14, 2011  
April 9, 2013



# CAPE ELIZABETH MUSIC DEPARTMENT

CAPE ELIZABETH MIDDLE SCHOOL	
Flute	Sophia Toon
	Ava Corbin
	Sage Evans
Clarinet	Luc Francis
	Nikolas Moliski
	Luciana Esch Levanos
Alto Saxophone	Weston Lowe
Trumpet	Hadley Johnson
	Grant Leopold
Horn	Zoe Dinnerstein
	Atticus Richard
Trombone	Sebastian Hesser
Euphonium	Tess Straw
Tuba	Simon Shyka-Brown
Percussion	Graham Plourde
	Declan Scifres
	Lucy Shaw
	Zoe Burgard
Soprano	Olive Weyrens
	Mimi McCarley
	Piper Rickman
	Bella Carver
Baritone	Charlie Reiniger
Alto	Alden Hughes
	Abbie Woolls
	Saga Hart
	Eliza Green
	Brooke Giroux
	Astrid Akerman
CAPE ELIZABETH HIGH SCHOOL	
Piano- Jazz Combo	Alex Hansen
Honors Jazz Ensemble	Alex Ecker- Split Lead
	Jack Sands- Trombone 3
	Zach Merrill- Trombone 4
Jazz Band	Kathryne Clay- Tenor 1
Trumpet	Alex Ecker
Tuba	Heath Kennedy
Flute	Sydney McFarland
French Horn	Marco Hansel
	Luke O'Kelly
Mixed Choir	Lydia Branson
	Emma Frothingham
	Olivia Ouellette
	Abigail Scifres
Treble Choir	Emma Ouellette
	Laura Ryer
	Ella Stanley





September 19, 2019

SEP 20 2019

Dear Dr. Wolfrom:

I am writing to notify you of my intention to request a Sabbatical Leave of absence during the spring semester of the 2020-21 school year. After working for CESD since 2011, I propose taking a one semester sabbatical beginning in late January of 2021, during which I would create an integrated migration theme-based curriculum for the instruction of Social Studies and Language Arts to 8<sup>th</sup> graders. The proposed class would include a significant community-service/field research component during which I and my students would interact substantially with the newest immigrant members of the Southern Maine community.

I have attached a bulleted, one-page synopsis of my vision for this sabbatical. In addition to some personal travel time, my main goal is to create an innovative course --full of hands-on activities such as debates, simulations and field trips--that is **engaging, rigorous and fosters connections** for our students. I would like the course to serve as a model for others regarding ways that we can draw students into learning, while encouraging them to apply their learning to real life experiences in our local community. If done well, I believe this course could inspire students as well as my fellow teachers, and will demonstrate that we can engage students on a daily basis while still holding them to the highest standards with regards to reading, writing and analytical skills.

The community service component is essential to this project. In Cape Elizabeth, many of our students have not had a personal experience with poverty, being "different" or deep struggle or persecution. By expecting students to engage in meaningful community service or field research projects that are also related to their own personal interests, I hope that this class will enable our young adolescents to make connections with others who may look or sound quite different than them, but with whom they actually have much in common.

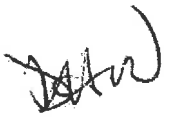
As you and I discussed, I would welcome the opportunity to share my ideas further with the members of the Cape Elizabeth School Board at one of their upcoming meetings. I look forward to meeting with them and being able to work out the details of my proposed sabbatical leave in accordance with the process and March 15<sup>th</sup> timeline outlined in Article XIII of our most recent Teachers' Contract.

Regards,



Laura Briggs

6<sup>th</sup> Grade Teacher  
Social Studies and Language Arts  
Cape Elizabeth Middle School



**for Requested Sabbatical Leave of Spring Semester 2021**

- **August – September:** *Informally meet with administrators for feedback*
- **On or before October 1, 2019:** *File notice of intent with Superintendent (application and contract)*
- **By November 1, 2019:** *School Board makes a decision regarding the availability of funds for supporting a sabbatical leave and notifies applicant (application)*
- **By November 30, 2019:** *Applicant submits a completed Sabbatical Application and a Letter of Recommendation from either an administrator, department head or someone within teacher's field of study (application)*
- **By March 15, 2020:**
  - *A Sabbatical Committee composed of the building principal (or an individual appointed by him to serve as his representative), superintendent and a school board member appointed by the Board review the proposal (application and contract)*
  - *The Sabbatical Committee make a recommendation to the School Board (application)*
  - *Based on the Sabbatical Committee's recommendation, the School Board votes on sabbatical candidates to be approved (application)*
  - *Applicant is notified of decision (application)*
  - *Applicant and Superintendent meet to agree on the specific terms governing the sabbatical approval and said agreement is subject to Board approval and is signed by the teacher and the Board Chair (contract)*
  - *Applicant completes acceptance form (committing to sabbatical and additional 2 years employment within district) and returns form to the Office of the Superintendent notifying the Superintendent in writing of their acceptance of the terms (application). This must be done no later than March 15, 2020 (contract).*

\* In parentheses, I have cited the source of this information. Contract = most recent CESD teachers' contract; Application = Sabbatical Application found under online listing of CESD forms

**LAURA BRIGGS**  
**SABBATICAL PROPOSAL (9/1919)**

**Proposal:** After working for CESD since 2011, I propose taking a one semester sabbatical beginning in late January of 2021, during which I would create an integrated immigration theme-based curriculum for the instruction of Social Studies and Language Arts to 8<sup>th</sup> graders that includes a significant community-service/research component for students.

**Humanities Class Description**

**Social Studies: How Immigration Defined America:** *Migration – voluntary or involuntary – has played a significant role in the ethnic, racial, cultural, religious, economic and political struggles that have made America what it is today. This class would study US history from 1780 to the present by examining the history, statistics, policy and arguments about migration throughout our two hundred year history. The last two months of the class would include a hands-on community service and/or field research experience connecting students with the newest members of Maine’s immigrant community.*

**Language Arts:** *Students would read and discuss novels, short stories, poetry and engage in a variety of writing assignments (ranging from persuasive to narrative and poetry to research reports) related to the topics of migration in its many forms (including slavery, refugees, the immigrant experience, diaspora, etc.).*

**Note:** The intention of both classes is to take a historical perspective on both the challenges and opportunities associated with mass migration movements and not to focus on what would be considered partisan issues or perspectives that are currently part of the national debate.

**Main Components of this Class**

- Teach US History (8<sup>th</sup> grade curriculum) and Language Arts through a migration -focused lens
- Link the immigration-themed focus to existing learning targets for the grade level
- Create hands-on, engaging activities such as simulations, debates, Socratic seminars, and role-plays, field trips and high tech links to other communities
- Maintain a rigorous academic focus with extensive reading, research and writing activities
- Design a significant mandatory community-service or field research component linking students to the newest Mainers in our community
- Provide community service options that allow students to pursue their individual talents and interests (e.g. work with an artist, shadow a legislator in Augusta, develop a cooperative sports program with the Boys and Girls Club, tutor students for their citizenship exams, etc.)
- Partner with community members and organizations for research & community service projects

## **Community Impact: Engagement, Rigor and Connection**

- **Overall:** Creation of an innovative, engaging class that both addresses the learning standards with rigor while engaging students in hands-on activities and community service
- **For Students:**
  - Is innovative and engaging
  - Fosters personal growth of students
  - Connects students to broader world around them
- **Professional:**
  - Provides opportunity for professional reflection, growth and recharging
  - Serves as a model for other teachers considering similar ideas
  - Serves as an example of innovation within CEMS

## **Main Steps in the Sabbatical Application Process**

- **October 1<sup>st</sup>:** Per contract, a letter of intent must be filed with the Superintendent by October 1<sup>st</sup> of previous school year (10/1/19)
- **November 1<sup>st</sup>:** Per CESD Sabbatical Application, the School Board makes decision as to availability of funds and notifies applicant by November 1<sup>st</sup>
- **November 30<sup>th</sup>:** Per contract, applicant must then file a completed application (*including a recommendation from an administrator, department head or someone within the field of study*) to the Office of Superintendent by November 30
- A Sabbatical Committee composed of the building principal, superintendent and a school board member review the application and make a recommendation to the School Board. The principal may delegate his role to the assistant principal or a department head or team leader.
- **March 15<sup>th</sup>:** Per contract, final sabbatical plan must be negotiated and signed by respective parties by March 15 (3/15/20) after the School Board has approved the sabbatical leave request.

## **Logistical Considerations**

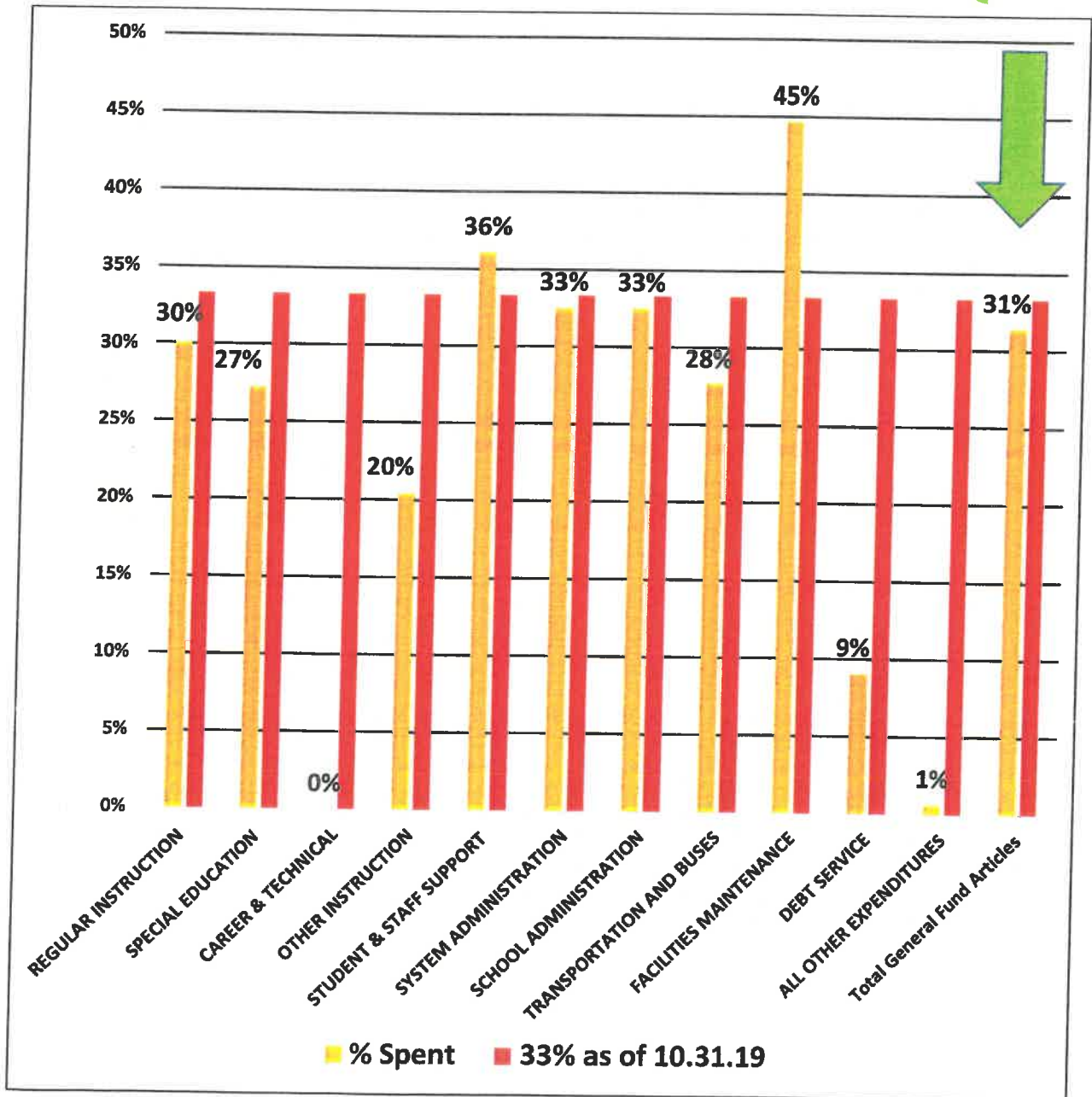
- Per contract, applicant pay would be 50% of standard rate during the sabbatical period
- I do not need health insurance coverage during my absence as I do not currently use CESD-provided health or dental coverage as my husband is a military veteran and I have Tri-Care
- A long-term substitute would need to be secured for 6<sup>th</sup> grade spring SS/LA of 2021
- As a number of staff members consider possible retirement, this might be a way to try out a potential new teacher who would subsequently join the staff on a full-time basis
- Teachers taking a sabbatical are required to work for CESD at least 2 years after their return. I am committed to do this and have no retirement plans at this time.
- Ideally, I would teach the class/s that I design upon my return in September but if necessary could teach a more traditional 5-8<sup>th</sup> class until 2022 or 2023 (depending on the needs of the district).

**Cape Elizabeth Schools**  
**General Fund Expenditures**  
**Fiscal Year 2019-2020**

**As of October 31, 2019**

October represents 33% of the year Spent -----

**School Budget is at 31%**





<b>BUDGET BY CATEGORY</b>		<b>BUDGET FY 19-20</b>	<b>Actuals + Enc as of 10/31/19</b>	<b>% Spent</b>
<b>1 REGULAR INSTRUCTION</b>		\$ 12,889,723	\$ 3,879,887.14	30.10%
Includes: Elementary Instruction, Pond Cove, CEMS, Secondary Instruction, CEHS, English as a Second Language, and Gifted & Talented				
<b>2 SPECIAL EDUCATION</b>		\$ 3,565,396	\$ 971,939.23	27.26%
Includes: SPED Classroom Teachers, Occupational Therapists, Physical Therapists, Social Workers, Speech & Language Pathologists, Psychologists, and Behavior Specialist				
<b>3 CAREER &amp; TECHNICAL</b>		\$ -	\$ -	0.00%
<b>4 OTHER INSTRUCTION</b>		\$ 936,401	\$ 191,529.96	20.45%
Includes: Athletics, Co-Curricular, and Summer School				
<b>5 STUDENT &amp; STAFF SUPPORT</b>		\$ 2,886,990	\$ 1,041,637.24	36.08%
Includes: Guidance, Library & Media, Technology, Improvement of Instruction, Health, Professional Development, Curriculum, and Volunteer Services				
<b>6 SYSTEM ADMINISTRATION</b>		\$ 766,349	\$ 249,217.78	32.52%
Includes: Superintendent, Business Office, and School Board				
<b>7 SCHOOL ADMINISTRATION</b>		\$ 1,221,925	\$ 397,425.26	32.52%
Includes: All Principals				
<b>8 TRANSPORTATION AND BUSES</b>		\$ 862,730	\$ 239,323.62	27.74%
<b>9 FACILITIES MAINTENANCE</b>		\$ 3,220,325	\$ 1,438,888.06	44.68%
Includes: Custodial K-8, Custodial 9-12, and Facilities Management K-12				
<b>10 DEBT SERVICE</b>		\$ 470,200	\$ 42,600.00	9.06%
<b>11 ALL OTHER EXPENDITURES</b>		\$ 70,381	\$ 449.87	0.64%
Includes: School Nutrition				
<b>Total General Fund Articles</b>		<b>\$ 26,890,420</b>	<b>\$ 8,452,898</b>	<b>31.43%</b>





<u>Rev</u> <u>Acct#</u>	<u>Dept #</u>	<u>Description</u>	<u>7/1/2019</u>		<u>Carryover or</u> <u>Award for</u> <u>Federal</u> <u>Grants</u>	<u>19/20</u> <u>Revenue</u>	<u>19/20 Exp +</u> <u>Enc</u>	<u>Projected</u> <u>6/30/2020</u> <u>Balance</u>
			<u>Beginning</u> <u>Balance</u>					
R2050	9650	HS Greenhouse Fund	\$ 1,286.29				\$ 1,286.29	
R2050	9965	Easement Funds for the Greenhouse proj	\$ 2,274.00				\$ 2,274.00	
R2090	9840	Athletic Equip Replacement	\$ 22,000.00			12,200.00	\$ 9,800.00	
R0350	9850	Hannaford Field	\$ 1,351.12		52.50		\$ 1,403.62	
R2009	9909	Title I A - FY 20 Award	\$ -			15,639.69	\$ -	
R2020	9918	Title II A - FY 19 Award	\$ -	\$ 16,879.56		16,879.56	\$ -	
R2020	9919	Title II A - FY 20 Award	\$ -			11,268.99	\$ -	
R2008	9946	Local Entitlement - FY 20 Award	\$ -	\$ 375,210.27		80,562.76	\$ -	
R2006	9950	Local Entitlement - FY 19 Award	\$ -	\$ 99,055.00		35,922.87	\$ -	
R3262	9954	MITI Grant	\$ (180.35)		13,200.00	1,049.00	\$ 11,970.65	
R2023-	9955	Computer Maintenance	\$ 11,347.74		10,204.62	3,392.09	\$ 18,160.27	
R2026	9956	Transition Grant	\$ 3,935.14			3,935.14	\$ -	
R2029	9961	PC Playground	\$ 69,799.32			28,508.58	\$ 41,290.74	
R2041	9963	HIN1 Grant	\$ 4,887.00				\$ 4,887.00	
R2047	9710	MSPA Maker Space (part of CEEF)	\$ 3,000.00			1,904.76	\$ 1,095.24	
R2061	9971	CEEF	\$ 2,387.14		21,218.80	16,804.55	\$ 6,801.39	
R2063	9972	TEDx Program	\$ -				\$ -	
R2066	9974	Spec Ed Workshop	\$ 3,704.00				\$ 3,704.00	
R2031	9976	Cape Olympians	\$ (563.99)				\$ (563.99)	
R2077-	9980	School Gate Rec-Athletic /						
R2081	9982	Footlighters-Drama-HS	\$ 36,084.08		6,624.00	3,200.00	\$ 39,508.08	
R2062	9982	Cape Coalition	\$ 830.00				\$ 830.00	
R2064	9986	Wellness Grant	\$ 779.76		500.00		\$ 1,279.76	
R2030	9988	Escapade Program	\$ 629.00				\$ 629.00	
	9990	Flow Through Account	\$ -			1,675.40	\$ -	
R2084	9996	Kate Libby Fund	\$ 133.83				\$ 133.83	
			<b>\$ 163,684.08</b>		<b>\$ 51,799.92</b>	<b>\$ 232,943.39</b>	<b>\$ 144,489.88</b>	



Dept #	Title	Description	Balance as of 10.30.19
9650	HS Greenhouse Fund	Account setup FY 17-18 to collect money to build a greenhouse at the High School. Bill Brewington was the driving force behind this program. Bill said there still needs to be major fundraising that happens before they can move forward at this time. But they still intend to build a greenhouse.	\$ 1,286.29
9965	Easement Funds	Funds raised for the Greenhouse project	\$ 2,274.00
9840	Athletic Equipment Replacement	This account is to set money aside from year to year to purchase expensive athletic equipment.	\$ 9,800.00
9850	Hannaford Field Expenses	Money received from rental of the sports fields that is used to help cover maintenance for those fields.	\$ 1,403.62
9909	ESEA Title IA FY 19-20	Title IA - Improving Basic Programs Operated by Local Educational Agencies is a federal program that provides financial assistance to school districts and schools with high percentages of children from low-income families. The Every Student Succeeds Act of 2015 is the current iteration of the Elementary and Secondary Education Act (ESEA).	\$ (15,639.69)
9919	ESEA Title IIA FY 19-20	Title IIA - Teacher Quality is a federal program that provides financial assistance to support professional learning that improves both the content knowledge of teachers in core academic areas, and the classroom practices of all teachers, as well as learning that supports principals in becoming outstanding educational leaders. The Every Student Succeeds Act of 2015 is the current iteration of the Elementary and Secondary Education Act (ESEA).	\$ (11,268.99)
9946	Local Entitlement FY 19-20	The Individuals with Disabilities Education Act (IDEA) Part B Local Entitlement (LE) is a federal grant program that provides funds to	\$ (80,562.76)
9950	Local Entitlement FY 18-19	ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. For record	\$ (35,922.87)
9952	Local Entitlement FY 18-21	keeping purposes the grant is separate between three and four year olds (Preschool) and five to twenty year olds.	
9954	MITI Grant	Maine Learning Technology Initiative (MLTI) Grant is to purchase Apple computers and accessories for high school staff.	\$ 11,970.65
9955	Student Computer Repair	Annual Computer Fees collected from students to cover the cost of broken or lost devices	\$ 18,160.27

Dept #	Title	Description	Balance as of 10.30.19
9961	PC Playground	Money town, school, and donations for the renovation of the Pond Cove Playground	\$ 41,290.74
9963	H1N1 Grant	Money was received from the federal government in Spring 2010 to help purchase flu vaccines for the anticipated H1N1 outbreak.	\$ 4,887.00
9710	MSPA Maker Space Grant	Part of CEEF	\$ 1,095.24
9971	CEEF	Cape Elizabeth Education Foundation (CEEF)	\$ 6,801.39
9972	TEDx HS Program	This account is used to keep track of the funds outside of the General Budget that are raised and used for the TEDx Program that takes place at the high school every other year and is overseen by Betsey Nilsen	\$ -
9974	SPED Regional Workshop	This is money that was leftover from Special Education (SPED) Regional Workshops that were done in Cape Elizabeth during the 12-13, 13-14, and 14-15 School Years.	\$ 3,704.00
9976	Cape Olympians	Account used to cover some of the additional expenses for the Cape Olympians Special Olympics Team.	\$ (563.99)
9980	Gate Receipts-Athletic / Footlighters-Drama HS	These accounts are used to keep track of all of the funds that are received at the gate for the sports listed and for Dama Events	\$ 39,508.08
9982	Cape Coalition	This was setup for a community substance abuse coalition a long time ago.	\$ 830.00
9986	Wellness Grant	This is money donated every year by the Maine Education Association Benefits Trust (MEABT) to go towards wellness efforts in the school department. It was \$500 on 10.3.19	\$ 1,279.76
9988	Escapade Program	This was a program setup many years ago to provide support for kids with disabilities so they could participate in after school and community based programs. It ended prior to September 2015 because of a change in personnel and programming.	\$ 629.00
9990	Flow Through Account	Account setup to keep track of all of the items that are paid by the school department and then reimbursed by the schools from their student activity accounts.	\$ -
9996	Kate Libby Fund	Remnants of a grant provided by the Kate Libby Endowment Fund that was used for iPads for Maryjane Johnston's art room. I contacted Maryjane and she said she will get this spent for her program.	\$ 133.83

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Sub Acct Description	Appropriations			Corrected	Encumbered	Expended		Unencumbered Balance	Last Year	Yr Before	%
	Initial	Adjusted	A/P			Paid	Expended				
Department 8700 REGULAR INSTRUCTION-PC											
1010 SALARY-TEACHER	2825636.00	0.00	0.00	0.00	0.00	831082.68	1994553.32	2697511.77	2659656.92	29	
1020 SALARY-ED TECH	197835.00	0.00	0.00	0.00	0.00	27267.17	170567.83	136065.13	139435.69	13	
1230 SALARY-TUTORS	0.00	684.10	0.00	0.00	0.00	684.10	0.00	0.00	223.25	100	
1510 SALARY-SUBSTITUTES	90000.00	-684.10	0.00	0.00	0.00	10588.20	78727.70	104553.21	108810.16	11	
2000 STIPEND-TEAM LEADERS	36612.00	0.00	0.00	0.00	0.00	10709.65	25902.35	35402.05	33371.76	29	
2000 BENEFITS-STIPENDS	531.00	0.00	0.00	0.00	0.00	134.50	396.50	446.65	466.45	25	
2010 BENEFITS-TEACHERS	703911.00	0.00	0.00	0.00	0.00	193693.15	510217.85	671946.00	617600.63	27	
2020 BENEFITS-ED TECHS	87561.00	0.00	0.00	0.00	0.00	19429.53	68131.47	59718.14	74404.29	22	
2030 BENEFITS-SUBS	2201.00	0.00	0.00	0.00	0.00	690.40	1510.60	4137.59	3382.73	31	
2300 RETIREMENT-STIPENDS	1523.00	0.00	0.00	0.00	0.00	448.92	1074.08	1405.71	1461.01	29	
320 RETIREMENT-TEACHERS	117186.00	0.00	0.00	0.00	0.00	34508.65	82677.35	106354.68	105284.47	29	
330 RETIREMENT-SUBS	8675.00	0.00	0.00	0.00	0.00	877.27	7797.73	5392.41	4837.29	10	
400 PROFESSIONAL SERVICES	1814.00	0.00	0.00	0.00	0.00	69.65	1744.35	2139.77	2616.54	3	
430 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	744.00	22838.78	0	
4350 ONLINE SUBSCRIPTIONS	300.00	0.00	0.00	0.00	0.00	0.00	0.00	116.00	0.00	0	
4400 SUPPLIES	3955.00	1050.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0	
4500 BOOKS/PERIODICALS	57685.00	-35.00	0.00	0.00	0.00	4986.00	19.00	4361.65	761.90	99	
500 TECH SUPPLIES & SOFTWARE	34461.00	0.00	2851.35	0.00	0.00	26257.00	28539.43	49264.92	64487.90	50	
301 EQUIPMENT	400.00	0.00	1634.71	0.00	0.00	26126.75	6699.54	32331.06	14541.81	80	
100 DUES/FEES	10000.00	0.00	0.00	0.00	0.00	0.00	400.00	458.98	0.00	0	
Department 8700 Totals	0.00	35.00	2032.46	0.00	0.00	3895.34	3022.20	4802.01	7196.08	66	
Department 8705 GUIDANCE-PC	4180286.00	0.00	6518.52	0.00	0.00	1191448.96	2982316.30	3917181.73	3861508.66	28	
310 SALARY-TEACHER	76787.00	0.00	0.00	0.00	0.00	22123.24	54663.76	68348.68	73620.04	28	
310 BENEFITS-GUIDANCE	23088.00	0.00	0.00	0.00	0.00	6929.30	16158.70	20815.49	19722.66	30	
300 STAFF DEVELOPMENT	3194.00	0.00	0.00	0.00	0.00	920.29	2273.71	2713.55	2922.78	28	
300 TRAVEL	250.00	0.00	0.00	0.00	0.00	250.00	0.00	529.00	0.00	100	
300 SUPPLIES	100.00	0.00	0.00	0.00	0.00	0.00	100.00	957.85	0.00	0	
300 SUPPLIES	200.00	0.00	200.00	-13.10	0.00	194.79	18.31	24.96	90.33	90	

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

01/13/2019  
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Description	Appropriations		Corrected	Encumbered	Expended		Unencumbered Balance	\$ Expended		% Enc
	Initial	Adjusted			A/P	Paid		Last Year	Yr Before	
BOOKS/PERIODICALS	200.00	0.00	200.00	0.00	0.00	0.00	200.00	30.78	241.02	0
DUES/FEES	130.00	0.00	130.00	0.00	0.00	0.00	130.00	0.00	0.00	0
<b>Department 8705 Totals</b>	<b>103949.00</b>	<b>0.00</b>	<b>103949.00</b>	<b>-13.10</b>	<b>0.00</b>	<b>30417.62</b>	<b>73544.48</b>	<b>93420.31</b>	<b>96596.83</b>	<b>29</b>
<b>Department 8715 LIBRARY &amp; MEDIA-PC</b>										
SALARY-LIBRARIAN	87818.00	0.00	87818.00	0.00	0.00	26657.56	61160.44	85114.14	82794.30	30
SALARY-ED TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15753.57	0
BENEFITS-LIBRARIAN	9370.00	0.00	9370.00	0.00	0.00	2907.37	6462.63	8795.48	8181.24	31
BENEFITS-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5140.57	0
RETIREMENT-LIBRARIAN	3653.00	0.00	3653.00	0.00	0.00	1102.09	2550.91	3376.05	3286.83	30
RETIREMENT-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	376.36	0
STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	300.00	0.00	0
EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.96	0
ONLINE SUBSCRIPTIONS	1145.00	0.00	1145.00	0.00	0.00	0.00	1145.00	1299.00	0.00	0
TRAVEL	100.00	0.00	100.00	0.00	0.00	0.00	100.00	240.00	0.00	0
SUPPLIES	1500.00	0.00	1500.00	0.00	0.00	634.05	865.95	938.96	793.84	42
BOOKS/PERIODICALS	9400.00	0.00	9400.00	0.00	0.00	9156.67	243.33	9148.31	9477.23	97
TECH SUPPLIES & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
AUDIO/VISUAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
DUES/FEES	120.00	0.00	120.00	0.00	0.00	0.00	120.00	0.00	0.00	0
<b>Department 8715 Totals</b>	<b>113356.00</b>	<b>0.00</b>	<b>113356.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40457.74</b>	<b>72898.26</b>	<b>109211.94</b>	<b>125876.90</b>	<b>35</b>
<b>Department 8720 OFFICE OF THE PRINCIPAL-PC</b>										
SALARIES-ADMIN	206390.00	0.00	206390.00	0.00	0.00	63504.56	142885.44	199844.06	327033.47	30
SALARIES-SECRETARIES	83335.00	0.00	83335.00	0.00	0.00	20342.38	62992.62	70252.42	69912.29	24
BENEFITS-ADMIN	44031.00	0.00	44031.00	0.00	0.00	13668.82	30362.18	40150.60	42735.86	31
BENEFITS-SECRETARY	30731.00	0.00	30731.00	0.00	0.00	9685.92	21045.08	23718.89	12802.91	31
RETIREMENT-ADMINISTR.	8586.00	0.00	8586.00	0.00	0.00	2641.80	5944.20	7933.78	8221.64	30
RETIREMENT-SECRETARY	11833.00	0.00	11833.00	0.00	0.00	5460.15	6372.85	13229.70	16693.27	46
COURSE REIMBURSEMENT	2000.00	0.00	2000.00	0.00	0.00	0.00	2000.00	0.00	0.00	0

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Sub Acct Description	Appropriations			Expended			Unencumbered Balance	\$ Expended Last Year	Yr Before	% Enc
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid				
3300 STAFF DEVELOPMENT	1341.00	0.00	1341.00	375.00	0.00	644.00	322.00	448.00	1200.00	75
3400 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
4300 COPIER/PRINTER MAINTENANCE	7209.00	0.00	7209.00	0.00	0.00	1850.17	5358.83	6552.25	14032.01	25
4445 COPIER/PRINTER LEASE	8318.00	0.00	8318.00	0.00	0.00	8317.79	0.21	8317.79	9785.79	99
5500 POSTAGE	1784.00	0.00	1784.00	0.00	0.00	276.74	1507.26	628.32	750.44	15
5800 PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
5800 TRAVEL	400.00	0.00	400.00	280.00	0.00	0.00	120.00	0.00	0.00	0
5000 SUPPLIES	2000.00	0.00	2000.00	321.81	0.00	678.01	1000.18	1401.52	791.11	49
5400 BOOKS/PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
5600 TECH SUPPLIES & SOFTWARE	7442.00	0.00	7442.00	0.00	0.00	6397.90	1044.10	4573.30	4064.97	85
7301 EQUIPMENT	1500.00	0.00	1500.00	1408.00	0.00	0.00	92.00	825.00	0.00	93
3100 DUES/FEES	1500.00	0.00	1500.00	0.00	0.00	30.00	1470.00	700.52	0.00	2
Department 8720 Totals	418400.00	0.00	418400.00	2384.81	0.00	133498.24	282516.95	378576.15	508023.76	32
Department 8730 HEALTH SERVICES-PC										
010 SALARY-NURSE	67983.00	0.00	67983.00	0.00	0.00	19564.32	48418.68	58638.30	55166.06	28
180 SALARIES-SECRETARY	0.00	0.00	0.00	0.00	0.00	271.92	-271.92	5720.20	0.00	0
010 BENEFITS-NURSE	1047.00	0.00	1047.00	0.00	0.00	304.05	742.95	911.34	867.86	29
080 BENEFITS-SECRETARY	0.00	0.00	0.00	0.00	0.00	443.08	-443.08	1661.24	0.00	0
310 RETIREMENT-NURSE	2828.00	0.00	2828.00	0.00	0.00	813.88	2014.12	2327.92	2197.33	28
380 RETIREMENT-SECRETARY	0.00	0.00	0.00	0.00	0.00	104.32	-104.32	309.32	0.00	0
300 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	103.50	146.50	0.00	0.00	41
400 SCHOOL PHYSICIANS	333.00	0.00	333.00	0.00	0.00	0.00	333.00	0.00	166.67	0
300 REPAIRS & MAINTENANCE	150.00	0.00	150.00	0.00	0.00	0.00	150.00	0.00	65.00	0
300 TRAVEL	100.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0
300 SUPPLIES	1500.00	0.00	1500.00	0.00	0.00	313.91	1186.09	1624.85	1554.91	20
301 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
100 DUES/FEES	200.00	0.00	200.00	0.00	0.00	131.00	69.00	131.00	0.00	0
Department 8730 Totals	74391.00	0.00	74391.00	0.00	0.00	22049.98	52341.02	71324.17	60017.83	29
Department 8734 PSYCH SERVICES-PC										
10 SALARY-TEACHER	14429.00	0.00	14429.00	0.00	0.00	2219.80	12209.20	0.00	0.00	15





**CAPE ELIZABETH SCHOOL DEPT**  
 Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Sub Acct Description	Initial	Appropriations			Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
		Adjusted	Corrected								
Department 8750 Totals	770728.00	0.00	770728.00	0.00	0.00	193647.96	577080.04	779974.87	761572.45	25	
Department 8751 SPED K-4 SELF CONTAINED											
1010 SALARY-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
2010 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
2310 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
Department 8751 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
Department 8800 REGULAR INSTRUCTION-MS											
1010 SALARY-TEACHER	3035641.00	0.00	3035641.00	0.00	0.00	907845.56	2127795.44	2878174.85	2731508.26	29	
1210 SALARY-TUTORS	5285.00	0.00	5285.00	0.00	0.00	2526.25	2758.75	9132.50	14538.10	47	
1510 STIPEND-TEAM LEADERS	50000.00	0.00	50000.00	0.00	0.00	11273.90	38726.10	52481.75	41953.82	22	
2000 BENEFITS-STIPENDS	31954.00	0.00	31954.00	0.00	0.00	11612.99	20341.01	34700.46	33247.98	36	
2010 BENEFITS-TEACHERS	557.00	0.00	557.00	0.00	0.00	154.97	402.03	482.96	527.52	27	
2030 BENEFITS-SUBS	707053.00	0.00	707053.00	0.00	0.00	256594.92	450458.08	663819.20	608409.47	36	
2300 RETIREMENT-STIPENDS	2572.00	0.00	2572.00	0.00	0.00	325.04	2246.96	2265.33	2157.39	12	
2310 RETIREMENT-TEACHERS	1672.00	0.00	1672.00	0.00	0.00	573.73	1098.27	1376.02	1583.20	34	
2330 RETIREMENT-TUTOR/SUB	125995.00	0.00	125995.00	0.00	0.00	37384.63	88610.37	114187.57	110317.71	29	
400 PROFESSIONAL SERVICES	1991.00	0.00	1991.00	0.00	0.00	46.81	1944.19	778.99	322.43	2	
300 REPAIRS & MAINTENANCE	3200.00	0.00	3200.00	0.00	0.00	875.00	2325.00	4929.76	2865.56	27	
340 eBOOKS	5560.00	0.00	5560.00	0.00	0.00	2373.10	2160.00	3715.75	3760.45	61	
350 ONLINE SUBSCRIPTIONS	7109.00	0.00	7109.00	1026.90	0.00	3520.80	2581.20	4856.64	1982.52	57	
100 SUPPLIES	9596.00	-1007.00	6102.00	0.00	0.00	16769.25	174.75	6520.33	435.00	98	
400 BOOKS/PERIODICALS	58044.00	7348.00	16944.00	0.00	0.00	36574.62	16365.88	42777.32	54464.47	72	
500 TECH SUPPLIES & SOFTWARE	27067.00	1516.00	59560.00	6619.50	0.00	13024.54	9580.93	30825.75	22503.42	58	
301 EQUIPMENT	27067.00	-4152.00	22915.00	309.53	0.00	540.00	3565.00	3109.50	0.00	13	
100 DUES/FEES	5000.00	-875.00	4125.00	20.00	0.00	7769.32	1471.68	4036.79	8063.39	86	
500 FIELD TRIP TRANSP-CHEWONKI	14066.00	-2830.00	11236.00	1995.00	0.00	1720.00	1180.00	675.00	3459.95	59	
Department 8800 Totals	4097262.00	0.00	4097262.00	9970.93	0.00	1311505.43	2775785.64	3860375.97	3644100.47	32	

# CAPE ELIZABETH SCHOOL DEPT

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 Time: 15:36

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Account Description	Appropriations			Encumbered	Expended		Unencumbered Balance	Last Year		%
	Initial	Adjusted	Corrected		A/P	Paid		Yr Before	Enc	
Department 8805 GUIDANCE-MS							154427.80	192667.98	140203.23	28
10 SALARY-TEACHER	214703.00	0.00	214703.00	0.00	60275.20	0.00	33761.71	43178.65	41194.02	22
80 SALARIES-SECRETARIES	43691.00	0.00	43691.00	0.00	9929.29	0.00	29265.08	36228.85	27568.46	30
10 BENEFITS-TEACHERS	42301.00	0.00	42301.00	0.00	13035.92	0.00	8115.43	9971.28	10044.83	28
80 BENEFITS-SECRETARY	11331.00	0.00	11331.00	0.00	3215.57	0.00	6416.21	7641.22	5587.01	28
10 RETIREMENT-GUIDANCE	8931.00	0.00	8931.00	0.00	2514.79	0.00	1490.00	2062.68	1877.91	31
80 RETIREMENT-SECRETARY	2185.00	0.00	2185.00	0.00	695.00	0.00	135.00	586.00	170.00	70
100 STAFF DEVELOPMENT	450.00	0.00	450.00	180.00	0.00	0.00	180.00	0.00	0.00	0
300 TRAVEL	880.00	0.00	880.00	0.00	0.00	0.00	880.00	146.61	286.14	0
100 SUPPLIES	500.00	0.00	500.00	0.00	0.00	0.00	500.00	393.46	0.00	0
400 BOOKS/PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
500 TECH SUPPLIES & SOFTWARE	533.00	0.00	538.00	0.00	40.00	0.00	498.00	129.00	129.00	7
100 DUES/FEES										
Department 8805 Totals	325690.00	0.00	325690.00	180.00	89840.77	0.00	235669.23	293005.73	227060.60	27
Department 8815 LIBRARY & MEDIA-MS										
010 SALARY-LIBRARIAN	69887.00	0.00	69887.00	0.00	20896.08	0.00	48990.92	65355.00	61655.10	29
1020 SALARY-ED TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2010 BENEFITS-LIBRARIAN	22275.00	0.00	22275.00	0.00	6934.03	0.00	15340.97	20840.77	19543.84	31
2020 BENEFITS-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2310 RETIREMENT-LIBRARIAN	2907.00	0.00	2907.00	0.00	869.28	0.00	2037.72	2594.57	2459.48	29
2320 RETIREMENT-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
3300 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	299.00	0
3400 PROFESSIONAL SERVICES	2000.00	0.00	2000.00	0.00	0.00	0.00	2000.00	0.00	0.00	0
4300 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
5340 eBOOKS	1050.00	0.00	1050.00	0.00	1669.50	0.00	1050.00	3468.56	138.99	41
5350 ONLINE SUBSCRIPTIONS	4000.00	0.00	4000.00	0.00	0.00	0.00	2330.50	0.00	0.00	0
5800 TRAVEL	100.00	0.00	100.00	0.00	1425.38	0.00	62.33	481.00	114.45	96
6100 SUPPLIES	1565.00	0.00	1565.00	77.29	1921.04	0.00	8370.00	14896.64	4723.90	40
6400 BOOKS/PERIODICALS	14000.00	0.00	14000.00	3708.96	0.00	0.00	0.00	0.00	13447.48	0
6600 AUDIO VISUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
7301 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	477.95	1547.91	0
8100 DUES/FEES	550.00	0.00	650.00	165.00	0.00	0.00	485.00	440.00	1681.75	25

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
Previous Years Expended Totals  
Revenues Added to Adjusted

Sub Acct Description	Initial	Appropriations		Encumbered	Expended		Unencumbered	\$ Expended		%
		Adjusted	Corrected		A/P	Paid	Balance	Last Year	Yr Before	Enc
<b>Department 8815 Totals</b>	118684.00	0.00	118684.00	3951.25	0.00	33715.31	81017.44	108554.49	105611.90	31
<b>Department 8820 OFFICE OF THE PRINCIPAL-MS</b>										
1040 SALARIES-ADMIN	208104.00	0.00	208104.00	0.00	0.00	64032.00	144072.00	201469.06	340046.02	30
1180 SALARIES-SECRETARIES	43891.00	0.00	43891.00	0.00	0.00	10388.28	33302.72	39485.07	39534.15	23
2040 BENEFITS-ADMIN	47861.00	0.00	47861.00	0.00	0.00	14856.38	33004.62	42567.49	41300.64	31
2080 BENEFITS-SECRETARY	24641.00	0.00	24641.00	0.00	0.00	7342.56	17298.44	22029.72	21274.90	29
2340 RETIREMENT-ADMINISTR.	8657.00	0.00	8657.00	0.00	0.00	2663.72	5993.28	7998.38	8161.13	30
2380 RETIREMENT-SECRETARY	2185.00	0.00	2185.00	0.00	0.00	710.00	1475.00	2112.32	2537.84	32
3300 STAFF DEVELOPMENT	1400.00	0.00	1400.00	0.00	0.00	875.00	525.00	1102.25	0.00	62
3400 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
4300 COPIER/PRINTER MAINTENANCE	5378.00	0.00	5378.00	0.00	0.00	1648.19	3729.81	5489.34	1606.27	30
4445 COPIER/PRINTER LEASE	8318.00	0.00	8318.00	0.00	0.00	8317.79	0.21	8317.79	9365.79	99
5310 POSTAGE	2368.00	0.00	2368.00	0.00	0.00	958.27	1409.73	857.16	887.32	40
5500 PRINTING	2189.00	0.00	2189.00	0.00	0.00	1888.50	300.50	2120.13	2123.00	86
5800 TRAVEL	560.00	0.00	560.00	152.00	0.00	0.00	408.00	446.35	196.80	27
5000 SUPPLIES	1054.00	0.00	1054.00	0.00	0.00	452.96	601.04	382.52	198.00	42
5400 BOOKS/PERIODICALS	0.00	0.00	0.00	0.00	0.00	6397.90	1134.10	-13.00	0.00	0
5500 TECH SUPPLIES & SOFTWARE	7532.00	0.00	7532.00	0.00	0.00	618.00	882.00	4663.31	4064.94	84
3100 DUES/FEES	1500.00	0.00	1500.00	0.00	0.00	0.00	0.00	821.12	1425.00	41
<b>Department 8820 Totals</b>	365438.00	0.00	365438.00	152.00	0.00	121149.55	244136.45	339849.01	472721.80	33
<b>Department 8830 HEALTH SERVICES-MS</b>										
010 SALARY-NURSE	70021.00	0.00	70021.00	0.00	0.00	21193.08	48827.92	67393.14	62641.64	30
180 SALARIES-SECRETARY	0.00	0.00	0.00	0.00	0.00	271.92	-271.92	5739.18	0.00	0
010 BENEFITS-NURSE	22270.00	0.00	22270.00	0.00	0.00	6931.17	15338.83	20837.82	19481.87	31
080 BENEFITS-SECRETARY	0.00	0.00	0.00	0.00	0.00	442.73	-442.73	1661.72	0.00	0
310 RETIREMENT-NURSE	2913.00	0.00	2913.00	0.00	0.00	881.64	2031.36	2652.01	2470.84	30
380 RETIREMENT-SECRETARY	0.00	0.00	0.00	0.00	0.00	104.00	-104.00	308.68	0.00	0
300 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	0.00	0
300 SCHOOL PHYSICIANS	333.00	0.00	333.00	0.00	0.00	0.00	333.00	0.00	0.00	0
300 REPAIRS & MAINTENANCE	150.00	0.00	150.00	0.00	0.00	0.00	333.00	0.00	166.67	0
							150.00	0.00	65.00	0

# CAPE ELIZABETH SCHOOL DEPT

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Appropriation Control Report  
Previous Years Expended Totals  
Revenues Added to Adjusted

Description	Appropriations		Encumbered	Expended		Unencumbered Balance	\$ Expended		%
	Initial	Adjusted		A/P	Last Year		Yr Before	Enc	
00 TRAVEL	100.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0
00 SUPPLIES	1650.00	0.00	-971.68	1028.43	0.00	1593.25	1468.26	420.69	3
01 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00 DUES/FEES	200.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00	0
<b>Department 8830 Totals</b>	<b>97887.00</b>	<b>0.00</b>	<b>-971.68</b>	<b>30852.97</b>	<b>0.00</b>	<b>68005.71</b>	<b>100060.81</b>	<b>85246.71</b>	<b>30</b>
<b>Department 8834 PSYCH SERVICES-MS</b>									
310 SALARY-TEACHER	14429.00	0.00	0.00	2219.80	0.00	12209.20	0.00	0.00	15
310 BENEFITS-TEACHERS	1825.00	0.00	0.00	31.64	0.00	1793.36	0.00	0.00	1
310 RETIREMENT	600.00	0.00	0.00	92.34	0.00	507.66	0.00	0.00	15
<b>Department 8834 Totals</b>	<b>16854.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2343.78</b>	<b>0.00</b>	<b>14510.22</b>	<b>0.00</b>	<b>0.00</b>	<b>13</b>
<b>Department 8840 CO-CURRICULAR MS</b>									
500 SALARIES-CO-CURR	25703.00	0.00	0.00	4240.64	0.00	21462.36	23080.93	25676.97	16
501 STIPENDS-CAPE OLYMPIANS	1280.00	0.00	0.00	0.00	0.00	1280.00	509.69	1145.92	0
5000 BENEFITS	842.00	0.00	0.00	58.83	0.00	783.17	882.23	837.39	6
5300 RETIREMENT-STIPENDS	783.00	0.00	0.00	215.85	0.00	567.15	569.33	778.30	27
5140 CHARTER TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	475.00	575.00	0
5800 TRAVEL	800.00	0.00	0.00	0.00	0.00	800.00	0.00	0.00	0
5100 SUPPLIES	3200.00	0.00	0.00	0.00	0.00	1654.50	1622.00	3163.50	48
8100 DUES/FEES	2000.00	0.00	1160.50	385.00	0.00	2000.00	599.08	1244.24	0
8500 BUS TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17
<b>Department 8840 Totals</b>	<b>34608.00</b>	<b>0.00</b>	<b>1160.50</b>	<b>4900.32</b>	<b>0.00</b>	<b>28547.18</b>	<b>27728.26</b>	<b>34023.05</b>	<b>17</b>
<b>Department 8850 SPED 5-8 RESOURCE ROOM</b>									
1010 SALARY-TEACHER	341573.00	0.00	0.00	102848.92	0.00	238724.08	327463.48	359065.21	30
1020 SALARY-ED TECH	165827.00	0.00	0.00	34536.76	0.00	131290.24	136848.33	250928.74	20
1210 SALARY-TUTORS	1050.00	0.00	0.00	0.00	0.00	1050.00	0.00	0.00	0
1230 SALARY-SUBSTITUTES	18780.00	0.00	0.00	405.00	0.00	18375.00	22334.63	20788.52	2
2010 BENEFITS-TEACHERS	103299.00	0.00	0.00	32064.57	0.00	71234.43	86970.65	74844.42	31

# CAPE ELIZABETH SCHOOL DEPT

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Previous Years Expended Totals  
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Sub Acct Description	Appropriations			Corrected	Encumbered	Expended		Unencumbered Balance	\$ Expended		% Enc
	Initial	Adjusted	Adjusted			A/P	Paid		Last Year	Yr Before	
2020 BENEFITS-ED TECHS	74264.00	0.00	0.00	74264.00	0.00	24086.70	0.00	50177.30	86267.55	85167.46	32
2310 BENEFITS-SUBS/TUTORS	1089.00	0.00	0.00	1089.00	0.00	19.83	0.00	1069.17	334.63	1088.71	1
2320 RETIREMENT-TEACHERS	14209.00	0.00	0.00	14209.00	0.00	4129.23	0.00	10079.77	13106.47	14321.60	29
2330 RETIREMENT-ED TECHS	6897.00	0.00	0.00	6897.00	0.00	1391.26	0.00	5505.74	5431.65	9672.72	20
2330 RETIREMENT-TUTOR.SUB	628.00	0.00	0.00	628.00	0.00	12.48	0.00	615.52	105.13	259.15	1
Department 8850 Totals	727616.00	0.00	0.00	727616.00	0.00	199494.75	0.00	528121.25	678862.52	816136.53	27
Department 8900 REGULAR INSTRUCTION-HS											
1010 SALARY-TEACHER	3085123.00	0.00	0.00	3085123.00	0.00	913530.45	0.00	2171592.55	3125709.04	2976818.38	29
1020 SALARY-ED TECH	52352.00	0.00	0.00	52352.00	0.00	10281.02	0.00	42070.98	53143.71	33626.98	19
1210 SALARY-TUTORS	1500.00	0.00	0.00	1500.00	252.42	419.34	0.00	828.24	782.04	1874.23	44
1230 SALARY-SUBSTITUTES	70125.00	0.00	0.00	70125.00	0.00	6955.00	0.00	63170.00	59536.56	78174.99	9
1510 STIPEND-DEPT CHAIRS	40336.00	0.00	0.00	40336.00	0.00	11757.32	0.00	28578.68	38528.26	37328.14	29
2000 BENEFITS-STIPENDS	586.00	0.00	0.00	586.00	0.00	164.26	0.00	421.74	538.22	538.34	28
2010 BENEFITS-TEACHERS	684761.00	0.00	0.00	684761.00	0.00	243102.59	0.00	441658.41	635540.55	557462.95	35
2020 BENEFITS-ED TECHS	924.00	0.00	0.00	924.00	0.00	452.85	0.00	471.15	2611.16	10737.60	49
2030 BENEFITS-SUBS/TUTORS	2500.00	0.00	0.00	2500.00	0.00	334.83	0.00	2165.17	2553.41	2286.93	13
2310 RETIREMENT-STIPENDS	1678.00	0.00	0.00	1678.00	0.00	557.41	0.00	1120.59	1425.02	1534.91	33
2320 RETIREMENT-TEACHERS	129421.00	0.00	0.00	129421.00	0.00	37715.19	0.00	91705.81	119877.36	114230.58	29
2330 RETIREMENT-ED TECHS	2178.00	0.00	0.00	2178.00	0.00	433.46	0.00	1744.54	2127.75	1270.96	19
3400 PROFESSIONAL SERVICES	1368.00	0.00	0.00	1368.00	0.00	17.19	0.00	1350.81	1045.81	2042.75	1
4300 REPAIRS & MAINTENANCE	5950.00	0.00	0.00	5950.00	675.00	545.00	0.00	4730.00	18755.72	18811.68	20
5340 eBOOKS	14390.00	0.00	0.00	16890.00	90.00	2569.10	0.00	14230.90	8887.11	2245.90	15
5350 ONLINE SUBSCRIPTIONS	2188.00	0.00	0.00	2188.00	0.00	869.42	0.00	1318.58	60.00	0.00	39
5610 PATHS-ASSESSMENT	7642.00	0.00	0.00	7642.00	863.26	4102.70	0.00	2676.04	1488.74	0.00	64
5800 TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
5810 SUPPLIES	150.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0
5840 BOOKS/PERIODICALS	86787.00	0.00	0.00	88187.00	29396.34	35.00	0.00	115.00	828.01	1333.09	23
5850 TECH SUPPLIES & SOFTWARE	24781.00	0.00	0.00	24791.00	-1053.78	24391.23	0.00	34399.43	87520.19	82883.63	60
5860 EQUIPMENT	6424.00	0.00	0.00	6424.00	270.00	5876.73	0.00	19988.05	28809.36	39605.22	19
100 DUES/FEEES	24826.00	0.00	0.00	20726.00	2448.50	3044.95	0.00	3109.05	1418.44	0.00	51
500 FIELD TRIPS	13646.00	0.00	0.00	13646.00	600.00	1325.84	0.00	16951.66	16198.13	19859.54	18
Department 8850 Totals	5930.00	0.00	0.00	5930.00	132.00	6530.66	0.00	6515.34	14174.30	18324.12	52
Department 8900 REGULAR INSTRUCTION-HS						0.00	0.00	5798.00	2334.64	3425.36	2





# CAPE ELIZABETH SCHOOL DEPT

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Account Description	Appropriations		Encumbered	Expended		Unencumbered Balance	Expended		%
	Initial	Adjusted		Corrected	A/P		Paid	Last Year	
00 COPIER/PRINTER MAINTENANCE	13500.00	0.00	13500.00	0.00	3044.01	10455.99	11276.04	13175.48	22
45 COPIER/PRINTER LEASE	8318.00	0.00	8318.00	0.00	8317.79	0.21	8317.79	10413.79	99
10 POSTAGE	4100.00	0.00	4100.00	0.00	1444.48	2655.52	676.38	3068.70	35
100 PRINTING	1750.00	0.00	1750.00	0.00	0.00	1750.00	678.24	1423.73	0
100 TRAVEL	600.00	0.00	600.00	0.00	434.24	165.76	488.72	1270.15	72
100 OFFICE SUPPLIES	8000.00	0.00	8000.00	42.60	7910.84	46.56	5253.73	3017.30	99
100 BOOKS/PERIODICALS	325.00	0.00	325.00	0.00	67.43	257.57	122.20	0.00	20
300 TECH SUPPLIES & SOFTWARE	8000.00	0.00	8000.00	0.00	7437.90	562.10	5163.31	4564.95	92
301 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4500.00	0
100 DUES/FEES	2280.00	0.00	2280.00	0.00	540.00	1740.00	1521.12	1080.00	23
Department 8920 Totals	438087.00	0.00	438087.00	42.60	140198.06	297846.34	409800.57	398639.54	32
Department 8930 HEALTH SERVICES-HS									
010 SALARY-NURSE	83279.00	0.00	83279.00	0.00	18901.48	64377.52	73456.89	65866.64	22
180 SALARIES-SECRETARY	0.00	0.00	0.00	0.00	271.92	-271.92	5739.40	0.00	0
2010 BENEFITS-NURSE	15039.00	0.00	15039.00	0.00	4577.83	10461.17	13959.97	13047.83	30
2080 BENEFITS-SECRETARY	0.00	0.00	0.00	0.00	443.09	-443.09	1662.43	0.00	0
2310 RETIREMENT-NURSE	3464.00	0.00	3464.00	0.00	786.29	2677.71	2916.22	2622.17	22
2380 RETIREMENT-SECRETARY	0.00	0.00	0.00	0.00	104.32	-104.32	309.32	0.00	0
3300 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	250.00	0.00	50.00	0
3400 SCHOOL PHYSICIANS	334.00	0.00	334.00	0.00	0.00	334.00	0.00	166.66	0
4300 REPAIRS & MAINTENANCE	150.00	0.00	150.00	0.00	0.00	150.00	50.00	65.00	0
5800 TRAVEL	100.00	0.00	100.00	0.00	0.00	100.00	0.00	176.76	0
6000 SUPPLIES	1500.00	0.00	1500.00	0.00	0.00	1500.00	1349.73	495.67	0
7301 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
8100 DUES/FEES	200.00	0.00	200.00	0.00	0.00	200.00	131.00	0.00	0
Department 8930 Totals	104316.00	0.00	104316.00	0.00	25084.93	79231.07	99574.96	82490.73	24
Department 8934 PSYCH SERVICES-HS									
1010 SALARY-TEACHER	14429.00	0.00	14429.00	0.00	2219.80	12209.20	0.00	0.00	15
2010 BENEFITS-TEACHERS	1325.00	0.00	1825.00	0.00	31.64	1793.36	0.00	0.00	1
2310 RETIREMENT	500.00	0.00	600.00	0.00	92.34	507.66	0.00	0.00	15



# CAPE ELIZABETH SCHOOL DEPT

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Sub Acct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
<b>Department 8934 Totals</b>	16854.00	0.00	16854.00	0.00	0.00	2343.78	14510.22	0.00	0.00	13
<b>Department 8940 CO-CURRICULAR-HS</b>										
1500 STIPENDS-CO-CURR	90062.00	0.00	90062.00	0.00	0.00	19116.04	70945.96	82325.72	89341.03	21
1501 STIPENDS-SPEC OLYMPICS	1280.00	0.00	1280.00	0.00	0.00	0.00	1280.00	2151.39	2704.23	0
2000 BENEFITS-STIPENDS	2977.00	0.00	2977.00	0.00	0.00	271.72	2705.28	2270.98	2999.95	9
2300 RETIREMENT-STIPENDS	2195.00	0.00	2195.00	0.00	0.00	949.98	1245.02	2512.22	2211.34	43
3000 CONTRACTED SERVICES	15500.00	0.00	15500.00	5070.00	0.00	680.00	9750.00	7462.62	668.20	37
4300 REPAIRS & MAINTENANCE	350.00	0.00	350.00	0.00	0.00	0.00	350.00	0.00	489.00	0
5140 CHARTER TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
5800 TRAVEL	4000.00	0.00	4000.00	2800.00	0.00	0.00	0.00	2019.60	0.00	0
6100 SUPPLIES	18120.00	0.00	18120.00	89.50	0.00	49.81	1150.19	2942.29	5619.99	71
7301 EQUIPMENT	3542.00	0.00	3542.00	0.00	0.00	2211.22	15819.28	7048.81	9528.20	12
8100 DUES/FEES	14575.00	0.00	14575.00	600.00	0.00	0.00	3542.00	0.00	0.00	0
8500 BUS TRANSPORTATION	13720.00	0.00	13720.00	0.00	0.00	2368.00	11607.00	10386.88	9697.71	20
<b>Department 8940 Totals</b>	166321.00	0.00	166321.00	8559.50	0.00	25646.77	132114.73	5626.22	14026.89	0
<b>Department 8950 SPED 9-12 RESOURCE ROOM</b>										
1010 SALARY-TEACHER	315553.00	0.00	315563.00	0.00	0.00	96342.88	217220.12	305830.18	295881.73	31
1020 SALARY-ED TECH	210892.00	0.00	210892.00	0.00	0.00	37603.70	173288.30	193989.54	164730.26	17
1210 SALARY-TUTORS	800.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00	0.00	0
1230 SALARY-SUBSTITUTES	10493.00	0.00	10493.00	0.00	0.00	2259.25	8233.75	5805.00	8780.04	21
2010 BENEFITS-TEACHERS	72642.00	0.00	72642.00	0.00	0.00	22712.85	49929.15	70969.14	65390.30	31
2020 BENEFITS-ED TECHS	73661.00	0.00	73661.00	0.00	0.00	23070.00	50591.00	73952.74	67975.72	31
3030 BENEFITS-SUBS/TUTORS	512.00	0.00	512.00	0.00	0.00	32.76	479.24	209.76	333.87	6
310 RETIREMENT-TEACHERS	13127.00	0.00	13127.00	0.00	0.00	4039.56	9087.44	12063.93	11537.96	30
320 RETIREMENT-ED TECHS	8773.00	0.00	8773.00	0.00	0.00	1558.87	7214.13	7697.66	6559.81	17
330 RETIREMENT-TUTOR/SUB	371.00	0.00	371.00	0.00	0.00	96.93	274.07	92.36	132.10	26
<b>Department 8950 Totals</b>	706834.00	0.00	706834.00	0.00	0.00	189716.80	517117.20	670610.33	621321.79	26

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Account Description	Appropriations			Encumbered	Expended		Unencumbered Balance	Expended		% Enc
	Initial	Adjusted	Corrected		A/P	Paid		Last Year	Yr Before	
Department 8951 SPED 9-12 SELF CONTAINED										
10 SALARY-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 SALARY-ED TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
210 SALARY-TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
230 SALARY-SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
010 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
020 BENEFITS-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
030 BENEFITS-SUBS/TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
310 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
320 RETIREMENT-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
330 RETIREMENT-TUTOR/SUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>Department 8951 Totals</b>										
Department 9000 OFFICE OF THE SUPERINTENDENT										
1040 SALARIES-ADMIN	151913.00	0.00	151913.00	0.00	46742.48	105170.52	148200.00	157069.60	30	
1180 SALARIES-CLERICAL	57616.00	0.00	57616.00	0.00	16928.01	40687.99	50997.78	60850.04	29	
1181 SAL-BUSINESS OFFICE	270522.00	0.00	270522.00	0.00	87204.17	183317.83	262719.00	275244.07	32	
2040 BENEFITS-ADMIN	11328.00	0.00	11328.00	0.00	5636.68	5691.32	17545.54	2378.43	49	
2080 BENEFITS-CLERICAL	13549.00	0.00	13549.00	0.00	3906.69	9642.31	12060.12	24119.00	28	
2081 BEN-BUSINESS OFFICE	84940.00	0.00	84940.00	0.00	28754.25	56185.75	81071.80	90252.89	33	
2340 RETIREMENT-ADMIN	13320.00	0.00	13320.00	0.00	1775.52	11544.48	5359.50	0.00	13	
2380 RETIREMENT-CLERICAL	4033.00	0.00	4033.00	0.00	740.60	3292.40	3421.71	4249.36	18	
2381 RET-BUSINESS OFFICE	18911.00	0.00	18911.00	0.00	3752.92	15158.08	19629.27	19267.18	19	
2540 COURSE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
3000 PROFESSIONAL SERVICES	5300.00	0.00	5500.00	269.00	1955.22	3275.78	10695.81	1545.17	40	
3300 STAFF DEVELOPMENT	6443.00	0.00	6443.00	837.00	593.00	5013.00	4661.32	5457.60	22	
3450 LEGAL	35710.00	0.00	35710.00	0.00	6274.70	29435.30	18047.91	61261.37	17	
4300 PHOTOCOPIER MAINTENANCE	4500.00	0.00	4500.00	0.00	6.95	4493.05	3673.16	4454.44	0	
4445 PHOTOCOPIER LEASE	2255.00	0.00	2255.00	0.00	2254.27	0.73	2254.27	2254.27	99	
5210 INSURANCE-PROF. LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
5310 POSTAGE	6835.00	0.00	6835.00	0.00	413.97	6421.03	6075.22	5766.18	6	
5320 TELEPHONE	6737.00	0.00	6737.00	0.00	1609.80	5127.20	6253.55	5100.76	23	
5400 CLASSIFIED ADVERTISING	4670.00	0.00	4670.00	535.36	0.00	4134.64	1555.86	8167.90	11	

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
Previous Years Expended Totals  
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Sub Acct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
5500 PRINTING	2000.00	0.00	2000.00	0.00	0.00	0.00	2000.00	1333.35	0.00	0
5800 TRAVEL	2300.00	0.00	2300.00	0.00	0.00	20.60	2279.40	673.36	1804.93	0
6000 SUPPLIES	9609.00	0.00	9609.00	1270.48	0.00	2248.89	6089.63	8027.26	9747.19	36
6500 BOOKS/PERIODICALS	787.00	0.00	787.00	0.00	0.00	171.00	616.00	739.40	731.00	21
7301 TECH SUPPLIES & SOFTWARE	10235.00	0.00	10235.00	0.00	0.00	5981.76	4253.24	13540.20	14569.85	58
8100 EQUIPMENT	4500.00	0.00	4500.00	0.00	0.00	0.00	4500.00	2068.99	2389.00	0
8100 DUES/FEES	5310.00	0.00	5310.00	89.00	0.00	2850.00	2371.00	3421.12	5724.00	55
Department 9000 Totals	733523.00	0.00	733523.00	3000.84	0.00	219821.48	510700.68	684025.50	762404.23	30
Department 9001 SCHOOL BOARD										
3000 PROFESSIONAL SERVICES	3000.00	0.00	3000.00	398.00	0.00	365.46	2236.54	2574.14	840.50	25
5210 INSURANCE-SB LIABILITY	23214.00	0.00	23214.00	0.00	0.00	21484.00	1730.00	20727.00	14170.00	92
5800 TRAVEL	750.00	0.00	750.00	0.00	0.00	0.00	750.00	0.00	438.03	0
6000 SUPPLIES	1576.00	0.00	1576.00	0.00	0.00	0.00	1576.00	899.00	1283.84	0
8100 DUES/FEES	4286.00	0.00	4286.00	0.00	0.00	4148.00	138.00	80.00	3971.00	96
Department 9001 Totals	32826.00	0.00	32826.00	398.00	0.00	25997.46	6430.54	24280.14	20703.37	80
Department 9002 CUSTODIAL & BLDG OPERATION K-8										
1180 SALARIES-CUSTODIANS	405390.00	0.00	405390.00	0.00	0.00	114606.12	290783.88	374304.73	460674.58	28
2080 BENEFITS-CUSTODIANS	135544.00	0.00	135544.00	0.00	0.00	42460.36	93083.64	124530.94	111270.27	31
2380 RETIREMENT-CUSTODIANS	18451.00	0.00	18451.00	0.00	0.00	4943.32	13507.68	14943.64	15154.09	26
3400 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4594.75	0
4100 WATER	10400.00	0.00	10400.00	0.00	0.00	4117.80	6282.20	9405.06	8766.27	39
4101 SEWER	30000.00	0.00	30000.00	0.00	0.00	12945.54	17054.46	27496.92	26778.80	43
4300 REPAIRS & MAINTENANCE	55000.00	20000.00	75000.00	2010.00	0.00	53100.64	19889.36	85325.13	52294.03	73
4320 TELEPHONE	29354.00	0.00	29354.00	0.00	0.00	14297.96	15056.04	27955.88	27070.93	48
4900 CUSTODIAL SUPPLIES	11000.00	0.00	11000.00	0.00	0.00	2990.98	8009.02	11121.70	10339.52	27
220 ELECTRICITY	55500.00	-15000.00	40500.00	0.00	0.00	20105.41	20394.59	37158.37	50857.97	49
230 PROPANE GAS	110000.00	0.00	110000.00	0.00	0.00	26643.20	83356.80	105206.66	107368.92	24
240 HEATING FUEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
301 EQUIPMENT	120000.00	0.00	120000.00	0.00	0.00	10121.63	109878.37	162385.52	115424.35	8
301 EQUIPMENT	14000.00	-5000.00	9000.00	0.00	0.00	2929.97	6070.03	5049.93	12699.84	32

# CAPE ELIZABETH SCHOOL DEPT

te: 10/30/2019  
ne: 15:36

Appropriation Control Report  
Previous Years Expended Totals  
Revenues Added to Adjusted

Account Description	Appropriations			Expended			Unencumbered		Expended		% Enc
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before		
00 DUES/FEES	200.00	0.00	200.00	0.00	0.00	0.00	200.00	70.00	70.00	0	
10 BOND-PRINCIPAL	99719.00	0.00	99719.00	0.00	0.00	0.00	99719.00	109437.32	108348.50	0	
20 BOND-INTEREST	30195.00	0.00	30195.00	0.00	0.00	10781.78	19413.22	37574.00	40819.55	35	
<b>Department 9002 Totals</b>	<b>1124753.00</b>	<b>0.00</b>	<b>1124753.00</b>	<b>2010.00</b>	<b>0.00</b>	<b>320044.71</b>	<b>802698.29</b>	<b>1131965.80</b>	<b>1152532.37</b>	<b>28</b>	
<b>Department 9003 CUSTODIAL &amp; BLDG OPERATION 9-1</b>											
180 SALARIES	341898.00	0.00	341898.00	0.00	0.00	143264.41	198633.59	253240.95	270127.87	41	
080 BENEFITS-CUSTODIANS	94300.00	0.00	94300.00	0.00	0.00	34013.07	60286.93	69319.19	93561.88	36	
380 RETIREMENT-CUSTODIANS	9325.00	0.00	9325.00	0.00	0.00	3796.68	5528.32	6990.68	4872.16	40	
400 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	432.29	0	
1100 WATER	11088.00	0.00	11088.00	0.00	0.00	2668.97	8419.03	6889.77	5953.22	24	
1101 SEWER	14082.00	0.00	14082.00	0.00	0.00	3823.46	10258.54	14253.50	13412.86	27	
1300 REPAIRS & MAINTENANCE	55000.00	0.00	55000.00	5185.00	0.00	32447.76	17367.24	75771.93	49492.34	68	
3200 INSURANCE	19573.00	0.00	19573.00	0.00	0.00	9534.88	10038.12	18640.12	18050.08	48	
3320 TELEPHONE	13000.00	0.00	13000.00	0.00	0.00	3183.77	9816.23	11504.43	11815.34	24	
3000 CUSTODIAL SUPPLIES	41960.00	0.00	41960.00	72.30	0.00	14587.02	27300.68	33478.23	35239.53	34	
5220 ELECTRICITY	80000.00	0.00	80000.00	0.00	0.00	32670.24	47329.76	72536.05	70677.08	40	
5230 PROPANE GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
6240 HEATING FUEL	106330.00	0.00	106330.00	0.00	0.00	9482.22	96847.78	136385.95	102593.23	8	
7301 EQUIPMENT	14000.00	0.00	14000.00	0.00	0.00	4800.00	9200.00	8647.92	14199.34	34	
8100 DUES&FEES	320.00	0.00	320.00	0.00	0.00	0.00	320.00	70.00	170.00	0	
8310 BOND-PRINCIPAL	65326.00	0.00	65326.00	0.00	0.00	0.00	65326.00	54021.39	54473.39	0	
8320 BOND-INTEREST	29742.00	0.00	29742.00	0.00	0.00	14871.00	14871.00	27358.21	29062.94	50	
<b>Department 9003 Totals</b>	<b>895944.00</b>	<b>0.00</b>	<b>895944.00</b>	<b>5257.30</b>	<b>0.00</b>	<b>309143.48</b>	<b>581543.22</b>	<b>789108.32</b>	<b>774133.55</b>	<b>35</b>	
<b>Department 9005 FACILITIES MANAGEMENT K-12</b>											
1180 SALARIES-MAINTENANCE	249089.00	0.00	249089.00	0.00	0.00	101957.71	147131.29	248993.59	305473.78	40	
2080 BENEFITS-MAINTENANCE	139384.00	0.00	139384.00	0.00	0.00	71822.13	67561.87	122972.15	146458.15	51	
2380 RETIREMENT-MAINTENANCE	11431.00	0.00	11431.00	0.00	0.00	3399.56	8031.44	10372.26	14208.33	29	
3000 PROFESSIONAL SERVICES	20000.00	0.00	20000.00	0.00	0.00	620.75	19379.25	3219.50	6308.50	3	
3300 STAFF DEVELOPMENT	1200.00	0.00	1200.00	0.00	0.00	0.00	1200.00	38.22	700.00	0	
3400 PROFESSIONAL SERVICES	189060.00	0.00	189060.00	0.00	0.00	179607.00	9453.00	0.00	0.00	95	

# CAPE ELIZABETH SCHOOL DEPT

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Sub Acct Description	Appropriations			Corrected	Encumbered	Expended		Unencumbered Balance	\$ Expended		% Enc
	Initial	Adjusted	A/P			Paid	Last Year		Yr Before		
4300 REPAIRS & MAINTENANCE	103197.00	0.00	0.00	103197.00	0.00	0.00	83483.73	19713.27	102903.76	198630.82	80
4301 CAPITAL IMPROVEMENTS	390000.00	0.00	0.00	390000.00	83999.55	0.00	255698.10	50302.35	249034.50	474565.95	87
4302 TURF FIELD REPLACEMENT	10000.00	0.00	0.00	10000.00	0.00	0.00	0.00	10000.00	10000.00	10000.00	0
5320 CELL PHONES	2537.00	0.00	0.00	2537.00	0.00	0.00	0.00	2537.00	0.00	0.00	0
5800 TRAVEL	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0
6000 MAINTENANCE SUPPLIES	47250.00	0.00	0.00	47250.00	2702.41	0.00	11901.91	32645.68	34538.90	45338.82	30
6260 GASOLINE	1700.00	0.00	0.00	1700.00	0.00	0.00	352.21	1347.79	1307.96	1061.57	20
6500 TECH SUPPLIES & SOFTWARE	5000.00	0.00	0.00	5000.00	0.00	0.00	3037.66	1962.34	4623.39	3435.01	60
7301 EQUIPMENT	21000.00	0.00	0.00	21000.00	0.00	0.00	2518.44	18481.56	1112.50	26924.77	11
7341 K-12 TECHNOLOGY	2780.00	0.00	0.00	2780.00	0.00	0.00	0.00	2780.00	2100.00	0.00	0
7390 FIELD BLDG.MAINT.	2500.00	0.00	0.00	2500.00	0.00	0.00	1106.41	1393.59	2648.17	2223.54	44
7391 FUEL ISLAND MAINT.	2500.00	0.00	0.00	2500.00	0.00	0.00	225.00	2275.00	0.00	0.00	9
8100 DUES/FEES	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	374.00	200.00	0
Department 9005 Totals	1199628.00	0.00	0.00	1199628.00	86701.96	0.00	715730.61	397195.43	794238.90	1235509.94	66
Department 9008 IMPROVEMENT OF INST K-4											
1500 STIPENDS	27570.00	0.00	0.00	27570.00	0.00	0.00	9565.50	18004.50	8805.42	5290.00	34
2000 BENEFITS-STIPENDS	400.00	0.00	0.00	400.00	0.00	0.00	119.65	280.35	121.16	179.12	29
2300 RETIREMENT-STIPENDS	1147.00	0.00	0.00	1147.00	0.00	0.00	303.43	843.57	358.33	530.58	26
2510 COURSE REIMB.	33858.00	0.00	0.00	33858.00	0.00	0.00	8383.71	25474.29	14749.10	12414.47	24
3000 STAFF DEVELOPMENT	13100.00	0.00	0.00	13100.00	1539.00	0.00	8089.99	3471.01	5903.00	2799.90	73
5800 TRAVEL	4000.00	0.00	0.00	4000.00	254.00	0.00	540.60	3205.40	2814.13	1702.48	19
6000 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
6400 BOOKS/PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	724.63	2924.40	0
8100 DUES/FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9008 Totals	80075.00	0.00	0.00	80075.00	1793.00	0.00	27002.88	51279.12	33475.77	25840.95	35
Department 9009 IMPROVEMENT OF INST 5-8											
500 STIPENDS	26564.00	0.00	0.00	26564.00	0.00	0.00	17245.36	9318.64	26004.62	36457.16	64
0000 BENEFITS-STIPENDS	365.00	0.00	0.00	365.00	0.00	0.00	238.76	146.24	340.83	437.75	62
300 RETIREMENT-STIPENDS	1105.00	0.00	0.00	1105.00	0.00	0.00	684.18	420.82	1042.53	1075.66	61
510 COURSE REIMBURSEMENT	33858.00	0.00	0.00	33858.00	0.00	0.00	8905.85	24952.15	16980.75	37241.26	26

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Date: 10/30/2019  
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Job Description	Appropriations		Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Expended		%
	Initial	Adjusted						Last Year	Yr Before	
300 STAFF DEVELOPMENT	10750.00	0.00	10750.00	0.00	0.00	8755.13	1994.87	7888.20	19635.00	81
500 PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
800 TRAVEL	4300.00	-525.00	3775.00	508.00	0.00	287.09	2979.91	1114.37	2061.40	21
100 SUPPLIES	0.00	525.00	525.00	0.00	0.00	0.00	525.00	0.00	0.00	0
500 TECH SUPPLIES & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
100 DUES/FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>Department 9009 Totals</b>	<b>76962.00</b>	<b>0.00</b>	<b>76962.00</b>	<b>508.00</b>	<b>0.00</b>	<b>36116.37</b>	<b>40337.63</b>	<b>53371.30</b>	<b>96908.23</b>	<b>47</b>
<b>Department 9010 IMPROVEMENT OF INST 9-12</b>										
1500 STIPENDS	25986.00	0.00	25986.00	0.00	0.00	15539.88	10446.12	17490.44	25149.72	59
2000 BENEFITS-STIPENDS	377.00	0.00	377.00	0.00	0.00	256.51	120.49	228.84	332.74	68
2300 RETIREMENT-STIPEND	1031.00	0.00	1081.00	0.00	0.00	602.33	478.67	648.84	890.81	55
2510 COURSE REIMBURSEMENT	33858.00	0.00	33858.00	0.00	0.00	4452.21	29405.79	33051.78	21426.17	13
3000 STAFF DEVELOPMENT	11250.00	0.00	11250.00	304.16	0.00	5166.76	5779.08	7016.50	13012.17	48
5800 TRAVEL	4500.00	0.00	4500.00	327.00	0.00	901.76	3271.24	1621.34	3298.93	27
6000 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
8100 DUES/FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>Department 9010 Totals</b>	<b>77052.00</b>	<b>0.00</b>	<b>77052.00</b>	<b>631.16</b>	<b>0.00</b>	<b>26919.45</b>	<b>49501.39</b>	<b>60057.74</b>	<b>64111.54</b>	<b>35</b>
<b>Department 9011 IMPROVEMENT OF INST-DW</b>										
1010 SALARY-DIR OF INSTRUCTION	112075.00	0.00	112075.00	0.00	0.00	34484.64	77590.36	106745.08	103236.02	30
2010 BENEFITS-DIR OF INSTRUCTION	10487.00	0.00	10487.00	0.00	0.00	3248.08	7238.92	9602.44	18085.32	30
2310 RETIREMENT-DIR OF INSTR	4662.00	0.00	4662.00	0.00	0.00	1434.56	3227.44	4237.74	4094.48	30
2510 COURSE REIMBURSEMENT	20000.00	0.00	20000.00	0.00	0.00	5582.00	14418.00	0.00	1264.00	27
3000 EXTERNAL ASSESSMENT-NWEA	25000.00	0.00	25000.00	6430.00	75.00	13070.00	5425.00	20450.00	24417.75	78
3300 STAFF DEVELOPMENT	500.00	0.00	500.00	0.00	0.00	199.00	301.00	830.80	816.90	39
5800 TRAVEL	200.00	0.00	200.00	0.00	0.00	59.07	411.27	484.95	1140.79	0
6000 SUPPLIES	500.00	0.00	500.00	29.66	0.00	14626.00	1374.00	15187.00	10298.82	17
6500 TECH SUPPLIES & SOFTWARE	16000.00	0.00	16000.00	0.00	0.00	0.00	0.00	529.99	6575.05	91
7300 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
8100 DUES/FEES	400.00	0.00	400.00	89.00	0.00	279.00	32.00	320.56	150.00	92

# CAPE ELIZABETH SCHOOL DEPT

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Previous Years Expended Totals  
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Sub Acct Description	Appropriations		Corrected	Encumbered	Expended		Unencumbered Balance	Last Year	Yr Before	% Enc
	Initial	Adjusted			A/P	Paid				
Department 9011 Totals	189824.00	0.00	189824.00	6548.66	75.00	72982.35	110217.99	159033.67	170079.13	41
Department 9012 VOLUNTEER SERVICES										
1180 SALARY-VOLUNTEER COORDINATOR	52567.00	0.00	52567.00	0.00	0.00	15958.00	36609.00	50949.34	49640.80	30
2080 BENEFITS-COORDINATOR	26677.00	0.00	26677.00	0.00	0.00	8225.99	18451.01	24358.67	23329.18	30
2380 RETIREMENT-COORDINATOR	3680.00	0.00	3680.00	0.00	0.00	1117.08	2562.92	3566.48	3474.78	30
3000 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	0.00	0
5800 TRAVEL	100.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0
6000 SUPPLIES	500.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	2.50	0
8100 DUES/FEES	150.00	0.00	150.00	0.00	0.00	0.00	150.00	435.93	311.01	0
Department 9012 Totals	83924.00	0.00	83924.00	0.00	0.00	25301.07	58622.93	79450.42	76867.27	30
Department 9020 STUDENT TRANSPORTATION										
1115 FIELD TRIPS/CO-CURR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-5589.47	0
1116 ATHLETIC REIMB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-17209.65	0
1180 SALARIES-REGULAR	349070.00	0.00	349070.00	0.00	0.00	101154.39	247915.61	340906.71	292193.43	28
1181 SALARIES-ADM/SCHEDULER	85049.00	0.00	85049.00	0.00	0.00	16452.50	68596.50	81687.26	81304.16	19
2080 SALARIES-VAN	165246.00	0.00	165246.00	0.00	0.00	0.00	122978.76	-353.10	0.00	0
2081 BENEFITS-REGULAR	0.00	0.00	0.00	0.00	0.00	42267.24	0.00	152144.40	135946.66	25
2380 RETIREMENT-TRANSPORTATION	20116.00	0.00	20116.00	0.00	0.00	0.00	0.00	0.00	0.00	0
3000 EYE EXAMS/DRUG TESTING	3200.00	0.00	3200.00	0.00	0.00	4881.67	15234.33	14303.25	14135.26	24
3300 STAFF DEVELOPMENT	1000.00	0.00	1000.00	0.00	0.00	531.00	2669.00	2533.50	2569.00	16
3400 EYE GLASSES (CBA)	1000.00	0.00	1000.00	0.00	0.00	0.00	1000.00	200.00	346.08	0
4300 CONTRACT REPAIR/TOWN	28000.00	0.00	28000.00	0.00	0.00	0.00	1000.00	474.75	200.00	0
4301 CONTRACT REPAIR/OTHER	5200.00	0.00	5200.00	0.00	0.00	15142.33	12857.67	34146.11	23827.57	54
1000 INSURANCE	12708.00	0.00	12708.00	0.00	0.00	872.76	4327.24	3460.17	1323.24	16
1100 PURCHASED TRANSPORTATION	820.00	0.00	820.00	0.00	0.00	6191.14	6516.86	12102.70	11719.59	48
800 TRAVEL	500.00	0.00	500.00	0.00	0.00	0.00	820.00	196.91	471.91	0
000 SUPPLIES-GENERAL	10000.00	0.00	10000.00	0.00	0.00	0.00	500.00	369.67	-286.85	0
260 GASOLINE	50815.00	0.00	50815.00	0.00	0.00	735.60	9264.40	1160.50	2811.74	7
700 SUPPLIES-TIRES	5000.00	0.00	5000.00	0.00	0.00	6481.94	44333.06	6647.14	31360.48	12
						1508.87	3491.13	5977.81	5818.65	30





# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Sub Acct Description	Appropriations		Corrected	Encumbered	Expended		Unencumbered Balance	\$ Expended		% Enc
	Initial	Adjusted			A/P	Paid		Last Year	Yr Before	
1040 SALARY-DIRECTOR	105469.00	0.00	105469.00	0.00	0.00	32452.00	73017.00	86678.82	103136.02	30
1180 SALARY-SUPPORT STAFF	47002.00	0.00	47002.00	0.00	0.00	15004.56	31997.44	64753.80	19883.88	31
2040 BENEFITS-DIRECTOR	3813.00	0.00	3813.00	0.00	0.00	1221.74	2591.26	2956.34	21713.41	31
2080 BENEFITS-SUPPORT STAFF	21372.00	0.00	21372.00	0.00	0.00	8022.61	13349.39	21833.92	4985.13	32
2340 RETIREMENT-DIRECTOR	4388.00	0.00	4388.00	0.00	0.00	1333.52	3054.48	3425.31	4094.48	37
2380 RETIREMENT-SUPPORT STAFF	1092.00	0.00	1092.00	0.00	0.00	0.00	1092.00	229.00	823.06	30
2540 TUITION REIMB-DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2580 TUITION REIMB-SUPPORT STAFF	5800.00	0.00	5800.00	0.00	0.00	0.00	5800.00	850.00	1762.38	0
3300 STAFF DEVELOPMENT	4500.00	0.00	4500.00	0.00	0.00	0.00	4500.00	1224.00	1360.28	0
3440 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
3450 LEGAL-SPECIAL ED	20000.00	0.00	20000.00	0.00	0.00	0.00	0.00	882.00	18212.65	24
5630 OUT-OF-DISTRICT TUITION	64000.00	-32000.00	32000.00	0.00	0.00	4835.90	15164.10	93817.02	0.00	0
5800 TRAVEL	4000.00	0.00	4000.00	0.00	0.00	0.00	32000.00	3570.92	3717.34	9
5910 OUT OF DISTRICT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	3606.61	0.00	0.00	0
6000 SUPPLIES	1200.00	0.00	1200.00	0.00	0.00	393.39	32000.00	0.00	0.00	0
8100 DUES/FEES	8500.00	0.00	8500.00	0.00	0.00	288.34	911.66	1544.76	18338.14	24
Department 9025 Totals	291136.00	0.00	291136.00	0.00	0.00	63552.06	227583.94	283650.45	204437.01	21
Department 9026 SOCIAL WORKER K-8										
1010 SALARY-SOCIAL WORKER	118262.00	0.00	118262.00	0.00	0.00	36710.20	81551.80	129552.06	163873.65	31
2010 BENEFITS-SOCIAL WORKER	24870.00	0.00	24870.00	0.00	0.00	7957.49	16912.51	24145.44	23112.87	31
2310 RETIREMENT-SOCIAL WORKER	4919.00	0.00	4919.00	0.00	0.00	1527.15	3391.85	5151.83	6536.68	31
8100 DUES/FEES	546.00	0.00	546.00	0.00	0.00	0.00	546.00	0.00	0.00	0
Department 9026 Totals	148597.00	0.00	148597.00	0.00	0.00	46194.84	102402.16	158849.33	193523.20	31
Department 9027 PSYCHOLOGICAL K-8										
1010 SALARY-PSYCHOLOGIST	132125.00	0.00	132125.00	0.00	0.00	31311.96	100813.04	85683.41	79952.52	23
2010 BENEFITS-PSYCHOLOGIST	18709.00	0.00	18709.00	0.00	0.00	4676.74	14032.26	13243.51	14048.67	24
2310 RETIREMENT-PSYCHOLOGIST	4564.00	0.00	4564.00	0.00	0.00	1304.39	3259.61	3401.66	3174.14	28
1440 SPED CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
1100 DUES/FEES	35.00	0.00	35.00	0.00	0.00	0.00	35.00	0.00	0.00	0

# CAPE ELIZABETH SCHOOL DEPT

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Appropriation Control Report  
Previous Years Expended Totals  
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ub acct Description	Appropriations		Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Expended		%
	Initial	Adjusted						Last Year	Yr Before	
Department 9027 Totals	155433.00	0.00	155433.00	0.00	0.00	37293.09	118139.91	146038.58	97175.33	23
Department 9028 SPEECH & LANGUAGE K-8										
010 SALARY-SPEECH	173009.00	0.00	173009.00	0.00	0.00	51700.48	121308.52	154792.16	100714.22	29
010 BENEFITS-SPEECH	40962.00	0.00	40962.00	0.00	0.00	12910.18	28051.82	33347.49	22492.38	31
0310 RETIREMENT-SPEECH	7198.00	0.00	7198.00	0.00	0.00	2150.75	5047.25	6187.39	4006.07	29
0440 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3001.42	2490.00	0
03100 DUES/FEEES	1125.00	0.00	1125.00	0.00	0.00	0.00	1125.00	675.00	0.00	0
Department 9028 Totals	222234.00	0.00	222294.00	0.00	0.00	66761.41	155532.59	198003.46	129702.67	30
Department 9029 OCCUPATIONAL THERAPY K-8										
1010 SALARY-OT	99702.00	0.00	99702.00	0.00	0.00	30027.56	69674.44	88767.86	69469.02	30
2010 BENEFITS-OT	6385.00	0.00	6385.00	0.00	0.00	1714.68	4670.32	5050.45	7987.96	26
2310 RETIREMENT-OT	4147.00	0.00	4147.00	0.00	0.00	1214.05	2932.95	3252.81	2763.96	29
3400 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
8100 DUES/FEEES	450.00	0.00	450.00	0.00	0.00	0.00	450.00	59.94	0.00	0
Department 9029 Totals	110684.00	0.00	110684.00	0.00	0.00	32956.29	77727.71	97131.06	80220.94	29
Department 9030 ENGLISH LANGUAGE LEARNERS K-8										
1010 SALARY-TEACHER	40489.00	-1000.00	39489.00	0.00	0.00	12932.13	26556.87	31079.87	33684.45	32
2010 BENEFITS-TEACHERS	782.00	1000.00	1782.00	0.00	0.00	1047.55	734.45	4453.92	540.34	58
2310 RETIREMENT-TEACHER	1684.00	0.00	1684.00	0.00	0.00	537.97	1146.03	1233.88	1368.94	31
3300 STAFF DEVELOPMENT	150.00	0.00	150.00	0.00	0.00	0.00	150.00	0.00	0.00	0
3400 PROFESSIONAL SERVICES	200.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00	0.00	0
5800 TRAVEL	60.00	0.00	60.00	0.00	0.00	0.00	60.00	0.00	0.00	19
6100 SUPPLIES	600.00	0.00	600.00	0.00	0.00	117.72	482.28	605.00	0.00	0
7301 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
8100 DUES/FEEES	100.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0





# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
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Sub Acct Description	Appropriations		Corrected	Encumbered	Expended		Unencumbered Balance	Expended		% Enc
	Initial	Adjusted			A/P	Paid		Last Year	Yr Before	
1010 SALARY-TEACHER	19942.00	-1000.00	18942.00	0.00	0.00	5927.12	13014.88	15104.14	16794.10	31
2010 BENEFITS-TEACHERS	416.00	1000.00	1416.00	0.00	0.00	519.59	896.41	2237.61	302.55	36
2310 RETIREMENT-TEACHER	330.00	0.00	830.00	0.00	0.00	246.58	583.42	599.63	682.08	29
3300 STAFF DEVELOPMENT	50.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00	0.00	0
5800 TRAVEL	20.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	0.00	0
6000 SUPPLIES	200.00	0.00	200.00	0.00	0.00	48.18	151.82	218.04	0.00	0
8100 DUES/FEES	50.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00	-8.50	0
Department 9037 Totals	21508.00	0.00	21508.00	0.00	0.00	6741.47	14766.53	18159.42	17770.23	31
Department 9038 SPED EXT SCHOOL YEAR 9-12										
1010 SALARY-TEACHER	5251.00	578.82	5829.82	0.00	0.00	5829.82	0.00	3816.89	5754.44	100
1020 SALARY-ED TECH	5054.00	-578.82	4475.18	0.00	0.00	4085.14	390.04	4526.91	4918.29	91
2010 BENEFITS-TEACHERS	76.00	6.20	82.20	0.00	0.00	82.20	0.00	54.93	77.68	100
2020 BENEFITS-ED TECHS	102.00	-8.67	93.33	0.00	0.00	59.23	34.10	99.44	71.33	63
2310 RETIREMENT-TEACHER	209.00	33.53	242.53	0.00	0.00	242.53	0.00	151.54	239.89	100
2320 RETIREMENT-ED TECHS	201.00	-31.06	169.94	0.00	0.00	169.94	0.00	158.08	195.25	100
3440 CONTRACTED SERVICES	2000.00	0.00	2000.00	0.00	0.00	840.00	1160.00	223.08	0.00	42
6100 SUPPLIES	600.00	0.00	600.00	0.00	0.00	0.00	600.00	47.59	0.00	0
8500 FIELD TRIPS	250.00	0.00	250.00	0.00	0.00	0.00	250.00	447.35	235.14	0
Department 9038 Totals	13743.00	0.00	13743.00	0.00	0.00	11308.86	2434.14	9525.81	11492.02	82
Department 9040 ATHLETIC-MIDDLE SCHOOL										
1500 SALARIES-MS COACHES	64366.00	0.00	64366.00	0.00	0.00	12966.24	51399.76	63452.86	61884.95	20
1501 SALARIES-ATHLETIC LIAISON-MS	8000.00	0.00	8000.00	0.00	0.00	0.00	8000.00	8000.00	8000.00	0
1502 COACHES-BOOSTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2000 BENEFITS-STIPENDS	2271.00	0.00	2271.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2300 RETIREMENT-STIPEND	2606.00	0.00	2606.00	0.00	0.00	321.17	1949.83	1489.95	2193.28	14
3490 OFFICIALS & OTHER PROF SVCS	12125.00	0.00	12125.00	0.00	0.00	712.96	1893.04	2379.89	1755.50	27
1400 RENTALS	1000.00	0.00	1000.00	0.00	0.00	2117.86	10007.14	10042.74	8415.96	17
1140 CHARTER TRANSPORTATION	2000.00	0.00	2000.00	0.00	0.00	313.72	686.28	668.58	0.00	31
1100 ATHLETIC SUPPLIES	12430.00	0.00	12430.00	0.00	0.00	0.00	2000.00	225.00	0.00	0
100 DUES/FEES	3650.00	0.00	3650.00	0.00	0.00	460.23	11969.77	2197.55	9197.67	3
Department 9037 Totals	13743.00	0.00	13743.00	0.00	0.00	2514.00	1136.00	2684.00	2708.99	68

# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
Previous Years Expended Totals  
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Date: 10/30/2019  
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Job Description	Appropriations		Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Expended		%
	Initial	Adjusted						Last Year	Yr Before	
300 TEAM TRAVEL	12675.00	0.00	12675.00	0.00	0.00	0.00	12675.00	10135.04	10218.29	0
Department 9040 Totals	121123.00	0.00	121123.00	0.00	0.00	19406.18	101716.82	101275.61	104374.64	16
Department 9041 ATHLETICS-HIGH SCHOOL	207280.00	0.00	207280.00	0.00	0.00	32644.66	174635.34	207263.72	197033.32	15
500 SALARIES-HS COACHES	0.00	0.00	0.00	0.00	0.00	-2500.02	2500.02	-2416.67	962.87	0
502 COACHES-BOOSTERS	12479.00	0.00	12479.00	0.00	0.00	1922.87	10556.13	12226.11	11819.97	15
000 BENEFITS-STIPENDS	5002.00	0.00	5002.00	0.00	0.00	1095.72	3906.28	4038.13	4738.60	21
300 RETIREMENT-STIPEND	67739.00	0.00	67739.00	0.00	0.00	16505.46	51233.54	49171.10	45075.77	24
490 OFFICIALS AND OTHER PROF SVCS	4000.00	0.00	4000.00	0.00	0.00	1119.00	2881.00	2971.22	0.00	27
400 RENTALS	2000.00	0.00	2000.00	0.00	0.00	1140.00	860.00	5200.00	5572.50	57
140 CHARTER TRANSPORTATION	24048.00	0.00	24048.00	0.00	0.00	6354.86	17693.14	15848.88	26295.71	26
100 ATHLETIC SUPPLIES	14562.00	2342.25	16904.25	0.00	0.00	16904.25	0.00	4394.42	7374.00	100
301 ATHLETIC EQUIPMENT	7000.00	-2342.25	4657.75	0.00	0.00	0.00	4657.75	7000.00	7205.00	0
302 REPLACEMENT EQUIPMENT	41516.00	0.00	41516.00	0.00	0.00	4673.00	36843.00	38044.60	38340.04	11
100 DUES/FEES	50432.00	0.00	50432.00	0.00	0.00	0.00	50432.00	26807.78	52364.18	0
3500 TEAM TRAVEL	436058.00	0.00	436058.00	0.00	0.00	79859.80	356198.20	370549.29	396781.96	18
Department 9042 ATHLETICS-SYSTEM WIDE	98878.00	0.00	98878.00	0.00	0.00	30424.00	68454.00	97657.04	94793.92	30
1040 SALARIES-ATHLETIC DIRECTOR	33915.00	0.00	33915.00	0.00	0.00	9412.25	24502.75	34006.54	33787.72	27
1180 SALARIES-SECRETARY	4408.00	0.00	4408.00	0.00	0.00	0.00	4408.00	1350.00	1110.00	0
1500 SALARIES-SITE SUPERVISOR	220.00	0.00	220.00	0.00	0.00	0.00	220.00	22.01	15.07	0
2000 BENEFITS-STIPENDS	23856.00	0.00	23856.00	0.00	0.00	7403.66	16452.34	21757.81	21701.42	31
2040 BENEFITS-DIRECTOR	8751.00	0.00	8751.00	0.00	0.00	2623.06	6127.94	8157.05	8752.80	29
2080 BENEFITS-SECRETARY	47.00	0.00	47.00	0.00	0.00	0.00	47.00	55.93	23.45	0
2300 RETIREMENT-STIPENDS	4113.00	0.00	4113.00	0.00	0.00	1265.64	2847.36	3876.98	3763.36	30
2340 RETIREMENT-DIRECTOR	1696.00	0.00	1696.00	0.00	0.00	545.68	1150.32	1618.68	929.26	32
2380 RETIREMENT-SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26881.26	35054.18	0
3400 ATHLETIC TRAINER	175884.00	0.00	175884.00	0.00	0.00	51674.29	124209.71	195383.30	199931.18	29
Department 9042 Totals	175884.00	0.00	175884.00	0.00	0.00	51674.29	124209.71	195383.30	199931.18	29

# CAPE ELIZABETH SCHOOL DEPT

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Previous Years Expended Totals  
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Sub Acct Description	Appropriations		Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Expended		% Enc
	Initial	Adjusted						Last Year	Yr Before	
<b>Department 9050 SUMMER SCHOOL</b>										
1010 SALARY-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2010 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
2310 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
3400 PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
6100 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9050 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>Department 9060 DEBT SERVICE</b>										
8310 SCHOOL BOND-PRINCIPAL	385000.00	0.00	385000.00	0.00	0.00	0.00	385000.00	395000.00	395000.00	0
8320 SCHOOL BOND-INTEREST	85200.00	0.00	85200.00	0.00	0.00	0.00	42600.00	97050.00	108900.00	50
Department 9060 Totals	470200.00	0.00	470200.00	0.00	0.00	0.00	42600.00	492050.00	503900.00	9
<b>Department 9070 TECHNOLOGY-DW</b>										
1040 SALARIES-COORDINATOR	88920.00	0.00	88920.00	0.00	0.00	0.00	58496.00	68359.98	94793.92	34
1041 SALARIES-SYSTEM INTEGRATOR	70020.00	0.00	70020.00	0.00	0.00	0.00	49717.20	71176.85	31149.08	28
1180 SALARIES-TECHNICIAN	153389.00	0.00	153389.00	0.00	0.00	0.00	100844.39	132330.83	163517.87	34
1500 STIPEND-WEBMASTER	2138.00	0.00	2138.00	0.00	0.00	0.00	1727.72	2096.01	2039.94	19
2000 BENEFITS-STIPEND	163.00	0.00	163.00	0.00	0.00	0.00	131.61	160.36	156.04	19
2040 BENEFITS-COORDINATOR/INTEGR	23710.00	0.00	23710.00	0.00	0.00	0.00	17255.74	16908.06	22674.00	27
2060 BENEFITS-SYSTEM INTEGRATOR	28195.00	0.00	28195.00	0.00	0.00	0.00	19647.24	25842.17	10129.55	30
2080 BENEFITS-TECHNICIAN	65840.00	0.00	65840.00	0.00	0.00	0.00	43106.97	55929.37	64747.12	34
300 RETIREMENT-STIPEND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
340 RETIREMENT-COORD	3703.00	0.00	3703.00	0.00	0.00	0.00	2798.32	3063.68	3690.86	24
3360 RETIREMENT-SYSTEM INTEGRATOR	4902.00	0.00	4902.00	0.00	0.00	0.00	3480.81	4982.40	2209.49	28
380 RETIREMENT-TECHNICIANS	10741.00	0.00	10741.00	0.00	0.00	0.00	7062.83	12162.23	11567.64	34
300 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
300 STAFF DEVELOPMENT	3400.00	0.00	3400.00	0.00	0.00	0.00	1735.00	4703.00	209.97	0
430 REPAIRS & MAINTENANCE	7000.00	0.00	7000.00	99.13	0.00	0.00	7120.87	8552.74	0.00	48
300 INTERNET CONNECTION	5000.00	0.00	5000.00	0.00	0.00	0.00	3805.86	3545.28	6718.94	-2
320 CELL PHONES	3144.00	0.00	3144.00	0.00	0.00	0.00	3144.00	0.00	8636.28	23
Department 9070 Totals	88920.00	0.00	88920.00	0.00	0.00	0.00	42600.00	492050.00	503900.00	9





# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
Previous Years Expended Totals  
Revenues Added to Adjusted

Sub Acct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
Department 9073 Totals	177713.00	0.00	177713.00	0.00	0.00	167841.59	9871.41	138829.26	109037.86	94
Department 9074 FOOD SERVICE										
3300 STAFF DEVELOPMENT	1200.00	0.00	1200.00	0.00	0.00	0.00	1200.00	523.78	161.00	0
4300 REPAIR & MAINTENANCE	2000.00	0.00	2000.00	0.00	0.00	0.00	2000.00	0.00	0.00	0
5300 COMMUNICATIONS	1272.00	0.00	1272.00	0.00	0.00	159.00	1113.00	636.00	636.00	12
5800 TRAVEL	2670.00	0.00	2670.00	0.00	0.00	0.00	2670.00	1313.08	1891.73	0
6000 BACKPACK PROG SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
7301 EQUIPMENT	5000.00	0.00	5000.00	0.00	0.00	0.00	5000.00	0.00	0.00	0
9100 FUND TRANSFER	58239.00	0.00	58239.00	0.00	0.00	290.87	57948.13	58479.07	0.00	0
Department 9074 Totals	70381.00	0.00	70381.00	0.00	0.00	449.87	69931.13	60951.93	2688.73	0
Department 9075 CONTINGENCY ACCOUNT										
8000 MISCELLANEOUS	153812.00	0.00	153812.00	0.00	0.00	0.00	153812.00	0.00	0.00	0
Department 9075 Totals	153812.00	0.00	153812.00	0.00	0.00	0.00	153812.00	0.00	0.00	0
Interfund 01 Totals	26890420.00	0.00	26890420.00	194837.56	77.22	8257983.38	18437521.84	24771148.66	24935631.75	31







# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Sub Acct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year Expended	Yr Before	% Enc
1052 PSYCH-RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	876.00	0
1080 602 PS-PSYCH	0.00	0.00	0.00	0.00	0.00	1758.75	-1758.75	2884.24	15178.38	0
1110 ADMIN ASST-SALARY	0.00	0.00	0.00	0.00	0.00	1275.67	-1275.67	0.00	3554.52	0
1111 ADMIN ASST-BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
1120 600 PS-GEM SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
1130 603 OUT OF DISTRICT PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2200.50	1886.00	0
1150 598 PS-JOB COACH	0.00	0.00	0.00	0.00	0.00	8892.00	-8892.00	80000.00	0.00	0
1170 599 PS-AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
1172 599 EQUIP-AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00	58.00	0
7301 590 EQUIP-TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9950 Totals	0.00	0.00	0.00	0.00	0.00	35922.87	-35922.87	284136.75	50548.00	0
Department 9954 MULTI GRANT										
3500 TECH SUPPLIES & SOFTWARE	8700.00	0.00	8700.00	0.00	0.00	0.00	8700.00	11637.04	0.00	0
7301 EQUIPMENT	4500.00	0.00	4500.00	0.00	0.00	1049.00	3451.00	14943.31	0.00	23
Department 9954 Totals	13200.00	0.00	13200.00	0.00	0.00	1049.00	12151.00	26580.35	0.00	7
Department 9955 STUDENT COMPUTER REPAIR										
431 HS STUDENT COMP REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380.55	3486.00	0
432 MS STUDENT COMP REPAIR	0.00	0.00	0.00	706.33	0.00	2686.64	-3392.97	13373.90	3420.32	0
433 HS STUDENT COMP INS COST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
434 MS STUDENT COMP INS COST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9955 Totals	0.00	0.00	0.00	706.33	0.00	2686.64	-3392.97	17362.45	23062.32	0
Department 9956 TRANSITION GRANT HS PROFIC										
500 STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
000 BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
300 RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
300 STAFF DEVELOPMENT	427.14	0.00	427.14	0.00	0.00	427.14	0.00	20673.96	600.00	100



# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Sub Acct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year Expended	Yr Before	% Enc
8100 DUES/FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3375.00	0
Department 9967 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3375.00	0
Department 9971 CEEF GRANTS										
1450 BALANCE FORWARD	3389.12	0.00	3389.12	0.00	0.00	0.00	3389.12	0.00	0.00	0
1452 FALL 17 PC ARTIST RES-\$4838.45	235.35	0.00	235.35	0.00	0.00	0.00	235.35	0.00	4603.10	0
1453 FALL 17 CEHS SUM CULT-\$4000	118.24	0.00	118.24	0.00	0.00	0.00	118.24	1993.46	1888.30	0
1455 FALL 17 PC KINDERCONZERT-\$1555	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1555.00	0
1464 FALL 17 CEMS UKULELES-\$3346.98	159.38	0.00	159.38	0.00	0.00	0.00	159.38	0.00	3187.60	0
1466 FALL 17 CHEWONKI-\$1800	327.00	0.00	327.00	0.00	0.00	0.00	327.00	0.00	1473.00	0
1470 FALL 17 CEHS FACULTY-\$5000	5000.00	0.00	5000.00	0.00	0.00	0.00	5000.00	0.00	0.00	0
1472 FALL 18 BEEKEEPING CLUB \$2000	71.26	0.00	71.26	0.00	0.00	0.00	71.26	1928.74	0.00	0
1473 FALL 18 CEMS STAFF ROOM \$10820	10406.00	0.00	10406.00	797.98	0.00	998.41	8609.61	414.00	0.00	0
1474 FALL 18 FINDING PERFECT \$5892	2.42	0.00	2.42	0.00	0.00	0.00	2.42	5889.58	0.00	17
1479 FALL 18 CEHS BAND \$2500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	0.00	0
1480 Spring 18 ME INSIDE OUT \$4500	1.00	0.00	1.00	0.00	0.00	0.00	1.00	4500.00	0.00	0
1481 Spring 18 LARGER/LIFE \$2400	36.24	0.00	36.24	0.00	0.00	0.00	36.24	2363.76	0.00	0
1482 Spring 18 SAAFE EVENT \$1000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00	0.00	0
1483 Spring 18 VEX ROBOTICS \$2500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
1484 Spring 18 GRAINS \$1162	140.67	0.00	140.67	0.00	0.00	0.00	140.67	2359.33	0.00	0
1485 Spring 18 MULTIMODAL \$15468.76	117.21	0.00	117.21	0.00	0.00	0.00	117.21	1044.79	0.00	0
1486 Spring 18 GLOBAL COLLAB \$800	2629.75	0.00	2629.75	0.00	0.00	0.00	2629.75	12819.01	0.00	0
1487 Spring 18 CELL PHONES & \$3500	283.20	0.00	283.20	0.00	0.00	0.00	283.20	516.80	0.00	0
1488 Spring 18 MS No Stigmas \$3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4500.00	0.00	0
1489 Spring 19 AQUACULTURE \$2030	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3001.98	0.00	0
1490 FALL 17 FEST CURIOSITY-\$1000	1680.00	0.00	1680.00	0.00	0.00	1075.00	605.00	0.00	0.00	63
1491 Spring 19 ANGST \$650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1310.00	0
1492 Spring 19 MAKER-ED \$3700	650.00	0.00	650.00	0.00	0.00	0.00	650.00	650.00	4346.79	0
1493 Spring 19 BOYS/GIRLS \$6000	3700.00	0.00	3700.00	0.00	0.00	0.00	650.00	0.00	1133.00	99
1494 Spring 17 HS CETV Station	6000.00	0.00	6000.00	0.00	0.00	6000.00	15.68	0.00	0.00	100
1495 Spring 19 SPIRIT SERIES \$6000	12155.06	0.00	12155.06	0.00	0.00	0.00	12155.06	0.00	2681.94	0
1496 Spring 19 HUB \$5000	6000.00	0.00	6000.00	0.00	0.00	0.00	6000.00	0.00	0.00	0
1497 Spring 19 BATHROOM \$400	1944.00	0.00	1944.00	546.00	0.00	1200.84	195.16	3056.00	0.00	89
1498 Spring 19 AUDITORIUM \$2500	400.00	0.00	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0
Department 9971 Totals	2500.00	0.00	2500.00	0.00	0.00	2500.00	0.00	0.00	0.00	100





# CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report  
Previous Years Expended Totals  
Revenues Added to Adjusted

Sub Acct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
<b>3000 CONTRIBUTIONS</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9982 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>Department 9986 WELLNESS GRANT</b>										
3100 WELLNESS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9986 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.64	0.00	0
<b>Department 9988 ESCAPE PROGRAM</b>										
1810 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.64	0.00	0
Department 9988 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>Department 9990 FLOW THROUGH ACCOUNT</b>										
1000 MISCELLANEOUS	0.00	0.00	0.00	1526.42	0.00	548.98	-2075.40	0.00	419.62	0
Department 9990 Totals	0.00	0.00	0.00	1526.42	0.00	548.98	-2075.40	0.00	419.62	0
<b>Department 9994 AUTHORITY</b>										
1000 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.70	0.00	0
Department 9994 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.70	0.00	0
<b>Department 9996 KATE LIBBY FUND</b>										
1000 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.17	0.00	0
Department 9996 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.17	0.00	0
<b>Interfund 20 Totals</b>	143089.60	0.00	143089.60	8179.97	0.00	342989.53	-208079.90	511702.92	123135.02	245

**CAPE ELIZABETH SCHOOL DEPT**  
 Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

Obj Description	Appropriations			Expended			Unencumbered			Expended		%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before	Enc		
terfund 30												
apartment 9100 FOOD SERVICE												
115 DIRECTOR - SALARY	0.00	0.00	0.00	0.00	0.00	-215.97	215.97	34617.26	88898.70	0	0	
116 DIRECTOR - BENEFITS	0.00	0.00	0.00	0.00	0.00	-1411.99	1411.99	4234.64	37772.69	0	0	
120 PC/MS SALARIES	0.00	0.00	0.00	0.00	0.00	37633.05	-37633.05	182823.63	185832.88	0	0	
130 HS SALARIES	0.00	0.00	0.00	0.00	0.00	23654.65	-23654.65	107978.53	78494.38	0	0	
131 PC/MS FOOD PURCHASES	0.00	0.00	0.00	0.00	0.00	36789.74	-36789.74	135623.34	142872.33	0	0	
133 PC/MS OTHER PURCHASES	0.00	0.00	0.00	0.00	0.00	23634.80	-23634.80	20827.66	16245.16	0	0	
140 PC/MS FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	20433.17	-20433.17	61697.51	72186.82	0	0	
141 HS FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	8950.25	-8950.25	28968.77	39356.65	0	0	
331 HS FOOD PURCHASES	0.00	0.00	0.00	0.00	0.00	34222.36	-34222.36	106925.95	108792.58	0	0	
333 HS OTHER PURCHASES	0.00	0.00	0.00	0.00	0.00	3242.21	-3242.21	15345.14	12580.18	0	0	
apartment 9100 Totals	0.00	0.00	0.00	0.00	0.00	186932.27	-186932.27	699042.43	783032.37	0	0	
terfund 30 Totals	0.00	0.00	0.00	0.00	0.00	186932.27	-186932.27	699042.43	783032.37	0	0	

**CAPE ELIZABETH SCHOOL DEPT**

Appropriation Control Report  
Previous Years Expended Totals  
Revenues Added to Adjusted

Sub Acct Description nterfund 80	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Expended Last Year	Yr Before	% Enc
Department 9870 2015 SCHOOL BOND OPERATIONS &										
1810 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
3400 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4468.55	0
1307 MS ROOF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81780.75	0
3049 TXFR TO GENL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9870 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86249.30	0
nterfund 80 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86249.30	0

**CAPE ELIZABETH SCHOOL DEPT**  
 Appropriation Control Report  
 Previous Years Expended Totals  
 Revenues Added to Adjusted

ub cct Description	Initial	Appropriations Adjusted	Corrected	Encumbered	Expended A/P	Paid	Unencumbered Balance	Last Year Expended	Yr Before Enc	% Enc
	27033509.60	0.00	27033509.60	203017.53	77.22	8787905.18	18042509.67	25981894.01	25928048.44	33
<b>RAND TOTALS</b>										

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REPORT COMPLETE

# ENROLLMENT NUMBERS NOVEMBER 2019

PCES	K	1	2	3	4	TOTAL
<b>NOV, 2019</b>	96	111	92	112	104	<b>515</b>
<b>Last month</b>	97	111	92	113	104	<b>517</b>
<b>NOV, 2018</b>	110	85	108	100	126	<b>529</b>
<b>CEMS</b>	5	6	7	8		<b>TOTAL</b>
<b>NOV, 2019</b>	127	125	120	153		<b>525</b>
<b>Last month</b>	129	125	120	153		<b>527</b>
<b>NOV, 2018</b>	125	119	149	125		<b>518</b>
<b>CEHS</b>	9	10	11	12		<b>TOTAL</b>
<b>NOV, 2019</b>	124	151	133	123		<b>531</b>
<b>Last month</b>	123	153	133	123		<b>532</b>
<b>NOV, 2018</b>	139	134	116	144		<b>533</b>
<b>NOV, 2019</b>						<b>1571</b>
<b>Last month</b>						<b>1576</b>
<b>NOV, 2018</b>						<b>1580</b>



Donna Wolfrom  
Superintendent of Schools  
PO Box 6287  
Cape Elizabeth, ME 04107

October 16, 2019



Dear Superintendent Wolfrom,

As you are aware, several young artists from Cape Elizabeth Middle School have artwork currently exhibiting at the Maine Department of Education. You are cordially invited to a celebration of these students, their artwork, and the arts education programs at their school on Tuesday, December 10 at the Hall of Flags in the Maine State House.

The Hall of Flags reception will begin at 10:00 am and will include remarks by a series of honorable guests. Students will be individually recognized, after which all guests are invited to visit the art exhibit at the Department of Education. If you are available, we would love to welcome you as a distinguished guest.

Please RSVP by email to [jason.anderson@maine.gov](mailto:jason.anderson@maine.gov). We look forward to hosting you on December 10.

Sincerely,

A handwritten signature in black ink that reads "Jason Anderson".

Jason Anderson  
Visual and Performing Arts Specialist  
Maine Department of Education







**STUDENT TRAVEL/ FIELD TRIP AUTHORIZATION FORM**

Group/Team Name: CEHS Model United Nations

Name of Faculty/Trip Leader Making Request: Melissa Oliver

Date(s) of Proposed Trip: 02/07/20 - 02/09/20 # of School Days: one # Nights Away: 2

Trip Destination: Boston, Massachusetts Distance (one-way): 110 miles

Purpose/Benefit of Trip: BosMUN (Boston University Model United Nations Conference)

Transportation Arrangements: CEHS Bus: CEHS to/from hotel & conf. @ Boston Marriott- Copley

# Students: 15 # Chaperones: 2 (including Ldr) School Staff: 1 Parents/Other: 1

Arrangements for Mixed Gender Supervision: yes

Cost Per Student: \$250.00 or less

Description of any Fundraising: Fundraisers (i.e. Trivia Night) throughout Academic Year

Do all members of the group/team have an opportunity to participate?

If not, describe circumstances: Yes

FOR OVERNIGHT TRIPS:

All parent/other chaperones have attended volunteer training: yes

Date/time of pre-trip chaperone meeting: \_\_\_\_\_

FOR OUT-OF-COUNTRY TRIPS: Travel and cancellation insurance arrangements (attach copy of contract with insurance and cancellation provisions highlighted).

APPROVAL OF TRAVEL:

Principal or AD: [Signature] Date 10/28/2019  
 Superintendent: [Signature] Date 10/28/2019  
 School Board: \_\_\_\_\_ Date \_\_\_\_\_

- All travel must first be approved and recommended by the principal or, in the case of athletic trips, the athletic administrator. The principal and athletic administrator are permitted to approve in-state day trips (no overnight stays) without the endorsement of the Superintendent or School Board.
- Out-of-state trips within New England and in-state trips requiring no more than one night's stay must be approved by the Superintendent.
- Board approval is required for trips outside of New England; for all trips requiring two or more overnight stays; and for all trips requiring a per-student cost or fund-raising of \$500 or more.
- Travel requests needing approval from the Superintendent or Board should be submitted at least two months in advance of the trip.



**NONDISCRIMINATION/EQUAL OPPORTUNITY AND  
AFFIRMATIVE ACTION**

The Cape Elizabeth School Board is committed to maintaining a workplace and learning environment that is free from illegal discrimination and harassment.

In accordance with applicable Federal and/or State laws and regulations, the Cape Elizabeth School Department prohibits discrimination against and harassment of employees, candidates for employment, students and others with rights to admission or access to school programs, activities or premises on the basis of race, color, sex, sexual orientation, gender identity or expression, religion, ancestry or national origin, or disability. For the purpose of this policy, "sexual orientation" means a person's actual or perceived heterosexuality, bisexuality, homosexuality, or gender identity or expression, and "gender identity" means gender-related identity, appearance, mannerisms, or other gender-related characteristics of an individual, regardless of the individual's assigned sex at birth.

Further, in compliance with federal law, the Cape Elizabeth School Department prohibits discrimination against school unit employees and candidates for employment on the basis of age, pregnancy, or genetic information.

The Board delegates to the Superintendent the responsibility for implementing this policy. The Cape Elizabeth School Department Affirmative Action Plan will include designation of an Affirmative Action Officer who will be responsible for ensuring compliance with all federal and state requirements related to nondiscrimination. The Affirmative Action Officer will be appointed by the Superintendent and will be a person with direct access to the Superintendent.

The Superintendent/Affirmative Action Officer shall be responsible for ensuring that notice of compliance with federal and state civil rights laws is provided to all applicants for employment, employees, students, parents/guardians, as appropriate.

**The School Department will require all persons, agencies, vendors, contractors, and other persons and organizations doing business with or performing services for the school unit to subscribe to all applicable federal and state laws pertaining to contract compliance.**

Legal Reference:      Equal Employment Opportunities Act of 1972 (P.L. 92-261) amending  
                                 Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000(e) et  
                                 seq.)  
                                 Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.)  
                                 Title VI of the Civil Rights Act of 1964 (P.L. 88-352)  
                                 Age Discrimination in Employment Act of 1967 (29 U.S.C. § 621 et seq.)  
                                 Equal Pay Act of 1963 (29 U.S.C. § 206)  
                                 Vocational Rehabilitation Act of 1973 (29 U.S.C. § 794 et seq.)  
                                 Americans with Disabilities Act (42 U.S.C. § 12101 et seq.)  
                                 Pregnancy Discrimination Act of 1978  
                                 Genetic Information Nondiscrimination Act of 2008 (GINA)

(42 U.S.C. § 2000ff et seq.)  
5 MRSA § 4551, et seq. (Maine Human Rights Act); 19301-19302

Cross Reference: Cape Elizabeth School Department Affirmative Action Plan  
ACAA - Harassment and Sexual Harassment of Students  
ACAB - Harassment and Sexual Harassment of School Department  
Employees

Adopted: August 20, 1996  
Revised: September 14, 1999  
May 13, 2003  
October 12, 2004  
August 28, 2012

## HAZING

Maine law defines injurious hazing as any action or situation, including harassing behavior, that recklessly or intentionally endangers the mental or physical health of any school personnel or a student enrolled in a public school.

Injurious hazing also includes any activity expected of a student as a condition of joining or maintaining membership in a group that humiliates, degrades, abuses, or endangers a student, regardless of the student's willingness to participate in the activity.

Injurious hazing activities of any type, either on or off school property, by any student, staff member, group, or organization affiliated with this school unit, are inconsistent with the educational process and shall be prohibited at all times.

“Harassing behavior” includes acts of intimidation and any other conduct that recklessly or intentionally endangers the mental or physical health of a student or staff member.

“Acts of intimidation” include extortion, menacing, direct or indirect threats of violence, incidents of violence, bullying, statements or taunting of a malicious and/or derogatory nature that recklessly or intentionally endanger the mental or physical health of another person, and property damage or theft.

No administrator, faculty member, or other employee of the school unit shall encourage, permit, condone, or tolerate injurious hazing activities. No student, including leaders of any student organizations or school-sponsored teams, shall plan, encourage, or engage in injurious hazing activities.

Students who violate this policy may be subject to disciplinary action which may include suspension, expulsion, or other appropriate measures. Administrators, professional staff, and all other employees who violate this policy may be subject to disciplinary action up to and including dismissal.

In the case of an organization affiliated with this school unit that authorizes hazing, penalties may include rescission of permission for that organization to operate on school property or to receive any other benefit of affiliation with the school unit.

Persons not associated with this school unit who fail to abide by this policy may be subject to ejection from school property and/or other measures as may be available under the law.

These penalties shall be in addition to any civil or criminal penalties to which the violator or organization may be subject.

The Superintendent/designee shall be responsible for administering this policy. In the event that an individual or organization disagrees with an action—or lack of action—on the part of the Superintendent/designee as they carry out the provisions of this policy, that individual or

organization may appeal to the Board. The ruling of the Board with respect to the provisions of this policy shall be final.

This right to appeal does not apply to student suspensions of 10 days or less or to matters submitted to grievance procedures under applicable collective bargaining agreements.

A copy of this policy shall be included in all school, parent, and employee handbooks or otherwise distributed to all school employees and students.

Legal Reference: 20-A MRSA § 6553

Cross Reference: ACAA - Harassment and Sexual Harassment of Students  
ACAB - Harassment and Sexual Harassment of School Department  
Employees  
JICIA - Weapons, Violence and School Safety

Adopted: May 13, 2003  
Revised: October 12, 2004  
August 28, 2012